

# Healthier Communities Select Committee Agenda

Tuesday, 9 October 2018  
7.00 pm, Committee Room 3  
Civic Suite  
Catford  
SE6 4RU

For more information contact: John Bardens (02083149976)

## Part 1

Item		Pages
1.	Minutes of the meeting held on 4 September 2018	3 - 8
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# Healthier Communities Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Tuesday, 9 October 2018.

Ian Thomas, Chief Executive  
Thursday, 27 September 2018

Councillor John Muldoon (Chair)	
Councillor Coral Howard (Vice-Chair)	
Councillor Peter Bernards	
Councillor Juliet Campbell	
Councillor Carl Handley	
Councillor Octavia Holland	
Councillor Sue Hordijkeno	
Councillor Sakina Sheikh	
Councillor Bill Brown (ex-Officio)	

## **MINUTES OF THE HEALTHIER COMMUNITIES SELECT COMMITTEE**

**Tuesday 4 September 2018, 7.30pm**

Present: Councillors John Muldoon (Chair), Coral Howard (Vice Chair), Sue Hordijkeno, Peter Bernards, Carl Handley, and Sakina Sheikh.

Apologies: Councillor Juliet Campbell.

Also Present: Danny Ruta (Director of Public Health), James Lee (SGM, Prevention, Inclusion and Public Health Commissioning), Helen Buttivant (Public Health Consultant), Joan Hutton (Head of Adult Social Care), Folake Segun (Director of Healthwatch Lewisham), Nigel Bowness (Healthwatch), Georgina Nunney (Principal Lawyer) and John Bardens (Scrutiny Manager).

### **1. Minutes of the meeting held on 27 June 2018**

*Resolved: the minutes were agreed with the following amendment:*

Insert following paragraph at para 5.8:

*A committee member raised concerns that there had not been a longer more extensive consultation process with service users and people in the area. The committee member put a motion to the committee that the proposal should be deferred until a more extensive consultation has been conducted. However, [existing text at para 5.8].*

### **2. Declarations of interest**

There were no declarations of interest.

### **3. Responses from Mayor and Cabinet**

There were no responses.

### **4. Public health grant cuts consultation**

Danny Ruta (Director of Public Health) and James Lee (SGM, Prevention, Inclusion and Public Health Commissioning) introduced the report. The following key points were noted:

- 4.1 Since 2013 central government has cut £3.1m from the Lewisham public health budget. Public health has invested £5m in wider public health services across the council. The council needs to make a further £642k of cuts from the public health budget for 2019/20.
- 4.2 The public health team have followed a prioritisation process to identify and order the cuts with the lowest impact. The proposals are subject to a 15-week

consultation. Five weeks of consultation has already been carried out with selected internal and external partners. Officers consulted local health partners who agreed that the proposals identified would have the lowest impact.

- 4.3 There will now be a 10-week consultation with the wider public and stakeholders. Officers stated that the consultation is about how to make the cuts and how to minimise the impact, not whether to make the cuts. The council doesn't have a choice.
- 4.4 The consultation is not being held over a longer period of time because the council does not have a choice about the further cuts and they need to be made before contracts are renewed next year.
- 4.5 Officers intend to bring the outcome of the consultation back to the committee in December.
- 4.6 The committee asked to see a breakdown of the overall public health budget for context in December and suggested that further information on the spending on other services within the public health budget should be included in the consultation. The committee also said that the council should be clear about the context of the consultation so that people understand that the council does not have a choice about making these cuts. The committee suggested that the consultation should also include a question allowing respondents to make any other comments on the consultation proposals.

*Resolved: The committee noted the consultation plans and agreed the process subject to the amendments discussed – providing further information about the overall public health budget; being clear about the context of the consultation; and including a question allowing people to make any other comments about the consultation.*

## **5. Draft Lambeth, Southwark, Lewisham Sexual Health Strategy 2018-23**

Danny Ruta (Director of Public Health) and Helen Buttivant (Public Health Consultant) introduced the report. The following key points were noted:

- 5.1 Lewisham has delegated responsibility for commissioning sexual health services to Lambeth. Lambeth have the highest sexual health needs in the country and the best commissioners.
- 5.2 The previous 3-year Lambeth, Southwark and Lewisham (LSL) sexual health strategy has been successful in, among other things, reducing the number of STIs and reducing late diagnosis of HIV.
- 5.3 There are still however significant inequalities and sexual health services need to be more primary care focused with more services provided online and by post.

- 5.4 The new LSL sexual health strategy will cover 2018-23 and will be published at the end of the year.
- 5.5 The four strategic pillars of the refreshed strategy are: Health and fulfilling sexual relationships; Good reproductive health across the life course; High quality and innovative STI testing and treatment; and Living well with HIV.
- 5.6 Consultation so far has included evidence and data review, stakeholder engagement and feedback, co-creation workshops, and a collaborative strategy steering group.
- 5.7 The next steps are a six-week consultation from September to October 2018. This will include an online survey and engagement event.
- 5.8 The consultation results will be presented to the committee in January 2019.
- 5.9 Officers stated that further cuts to sexual health services should not have a negative impact on the strategy as savings and efficiencies have been made elsewhere, for example, with the Integrated Sexual Health Tariff.

*Resolved: the committee noted the report.*

## **6. Healthwatch annual report**

Folake Segun (Director of Healthwatch Lewisham) introduced the report. The following key points were noted:

- 6.1 The Healthwatch annual report for 2017/18 provides a summary of the organisation's work over the year and its impact and achievements.
- 6.2 Over the year Healthwatch engaged with more than 5,000 people, collecting 1,500 stories of their experiences, which it shared with health commissioners and providers in the borough. It also published 10 reports on different issues it engaged on.
- 6.3 Healthwatch runs a network of engagement hubs around the borough. It also provides NHS complaints advocacy and signposting and carries out "deep dives" into certain issues. It helped 127 people make a complaint and has helped people achieve positive outcomes.
- 6.4 It has established a new online feedback centre where people can rate the services they receive and comments can be passed directly to providers for quicker responses.
- 6.5 Healthwatch is funded through the council. It has a wide remit including seven statutory functions and a team of four staff and 28 volunteers. In a borough of

300,000 people, Healthwatch prioritises its work through regular engagement with the public about the big issues for them.

- 6.6 Following its work on young people engagement, Healthwatch Lewisham has been asked to run of workshop at the Healthwatch England annual conference.
- 6.7 Healthwatch promote their work and services through, among other things, leaflets and posters in GP surgeries and an email bulletin.
- 6.8 The committee commended Healthwatch's annual report and the good practice it highlights.

*Resolved: The committee agreed to refer the Healthwatch annual report to Mayor and Cabinet for its attention.*

*The committee commends Healthwatch Lewisham for producing an excellent annual report and for the many examples of good practice highlighted within. The committee would therefore like to bring the report and the work of Healthwatch Lewisham to the attention of Mayor and Cabinet for its consideration.*

## **7. Information item: overview of the adult social care service**

*Resolved: the committee noted the report.*

## **8. Information item: Latent Tuberculosis Infection Screening Programme**

*Resolved: the committee noted the report.*

## **9. Select Committee work programme**

John Bardens (Scrutiny Manager) introduced the work programme.

- 9.1 The Chair noted that the next meeting of the committee will start at 7pm..

*Resolved: the Committee agreed the work programme.*

## **10. Referrals**

Resolved: The committee agreed to refer the report from item 6, Healthwatch annual report, to Mayor and Cabinet for its attention:

*The committee commends Healthwatch Lewisham for producing an excellent annual report and for the many examples of good practice highlighted within. The committee would therefore like to bring the report and the work of Healthwatch Lewisham to the attention of Mayor and Cabinet for its consideration.*

The meeting ended at 21.10pm

Chair:

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Date:

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<b>Healthier Communities Select Committee</b>		
Title	Declaration of interests	
Contributor	Chief Executive	Item 2
Class	Part 1 (open)	9th October 2018

## **Declaration of interests**

Members are asked to declare any personal interest they have in any item on the agenda.

### **1. Personal interests**

There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

### **2. Disclosable pecuniary interests** are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person\* for profit or gain
- (b) Sponsorship – payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person\* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person\* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
  - (a) that body to the member's knowledge has a place of business or land in the borough;

(b) and either

- (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
- (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person\* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

\*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

### 3. Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

### 4. Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

### 5. Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in

consideration of the matter and vote on it unless paragraph (c) below applies.

- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

## **6. Sensitive information**

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

## **7. Exempt categories**

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

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<b>Healthier Communities Select Committee</b>			
<b>Report Title</b>	Lewisham Safeguarding Adults Board Annual Report 2017 - 2018		
<b>Contributors</b>	Professor Michael Preston-Shoot – Independent Chair Lewisham Safeguarding Adults Board	Item No.	5
<b>Class</b>		Date: Tuesday 9 <sup>th</sup> October 2018	
<b>Strategic Context</b>	The annual report provides an overview of the adult safeguarding partnership work carried out in the borough of Lewisham during 2017 - 2018.		

## 1. Purpose

This report provides members of the Healthier Communities Select Committee with an overview of the partnership work carried out by Lewisham Adult Safeguarding Board from April 2017 – March 2018. The report is for information.

## 2. Recommendation

Members of the Healthier Communities Select Committee are recommended to:

- Note the content of the report.

## 3. Summary of report

This report contains information on the following:

- Introduction to the 2017- 2018 Annual Report
- Types of Harm
- Message from the Independent Chair
- LSAB Training & Events 2017 – 2018
- The Board
- What we spent 2017 - 2018
- 2018 – 2019 Business Plan
- Safeguarding Activity in Lewisham
- The Sub-groups and their Contribution
- Statements from our partners
  - Lewisham Adult Social Care
  - Lewisham Joint Commissioning
  - Public Health England – Lewisham
  - Lewisham Strategic Housing
  - Lewisham Homes
  - Phoenix Community Housing
  - Healthwatch – Lewisham

- Lewisham & Greenwich NHS Trust
- NHS Lewisham Clinical Commissioning Group
- South London & Maudsley NHS Trust
- Voluntary Action Lewisham
- Safer Lewisham Partnership
- National Probation Service – Lewisham
- Metropolitan Police Service – Lewisham
- London Fire Brigade
- London Ambulance Service
- Lewisham Safeguarding Children’s Board

**4. Financial implications**

There are no financial implications arising from this report.

**5. Legal implications**

There are no legal implications arising from this report.

**6. Crime and Disorder Implications**

There are no crime and disorder implications arising from this report.

**7. Equalities Implications**

There are no equalities implications arising from this report.

**8. Environmental Implications**

There are no environmental implications arising from this report.

If there are any queries on this report please contact Professor Michael Preston-Shoot, Independent Chair, Lewisham Safeguarding Adults Board, 020-8314-3117, [Michael.Preston-Shoot@lewisham.gov.uk](mailto:Michael.Preston-Shoot@lewisham.gov.uk)

# Lewisham Safeguarding Adults Board Annual Report 2017-2018

**Lewisham**  
Safeguarding Adults Board

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A working partnership to prevent abuse







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# How do I report abuse in Lewisham?

If you suspect that you or an adult you care about may be at risk of abuse or neglect contact  
Lewisham Adult Social Care Advice and Information Team  
(SCAIT)

Tel: 020 8314 7777 (Please select Option 1)

Fax: 020 8314 3014

Email: [SCAIT@lewisham.gov.uk](mailto:SCAIT@lewisham.gov.uk)

Alternatively if you have concerns about the immediate safety of an adult at risk then please contact  
Police on 999

## Introduction to the 2017 - 2018 Annual Report

### Who are we?

Lewisham Safeguarding Adults Board (LSAB) is a multi-agency partnership of statutory and other local agencies working together to help safeguard adults with care and support needs by:

- ✎ Assuring itself that local safeguarding arrangements are in place as defined by the Care Act 2014 and the statutory guidance;
- ✎ Assuring itself that safeguarding practice is person-centred and outcome-focused;
- ✎ Promoting collaborative working to prevent abuse and neglect in the borough;
- ✎ Ensuring agencies and individuals give timely and proportionate responses when abuse or neglect have occurred; and
- ✎ Assuring itself that safeguarding practice is continuously improving and enhancing the quality of life of adults in Lewisham.

### Our priorities are:

- ✎ Ensure all adults in Lewisham are safe and able to protect themselves from abuse and neglect.
- ✎ Intervene to ensure people are safe and protected when they need to be.
- ✎ Ensure everyone with care and support needs in Lewisham is treated with dignity and respect.
- ✎ Make sure each person affected by abuse and neglect can get the support and services they need to protect themselves.
- ✎ Contribute to and lead in strategic decision making for safeguarding arrangements.
- ✎ Provide advice and guidance on safeguarding best practice.

The board are required under the Care Act 2014 to produce and publish an annual report. In the report we must let you know what we have done in the last year to help safeguard the people of Lewisham from abuse and neglect.

### In this report you can find out:

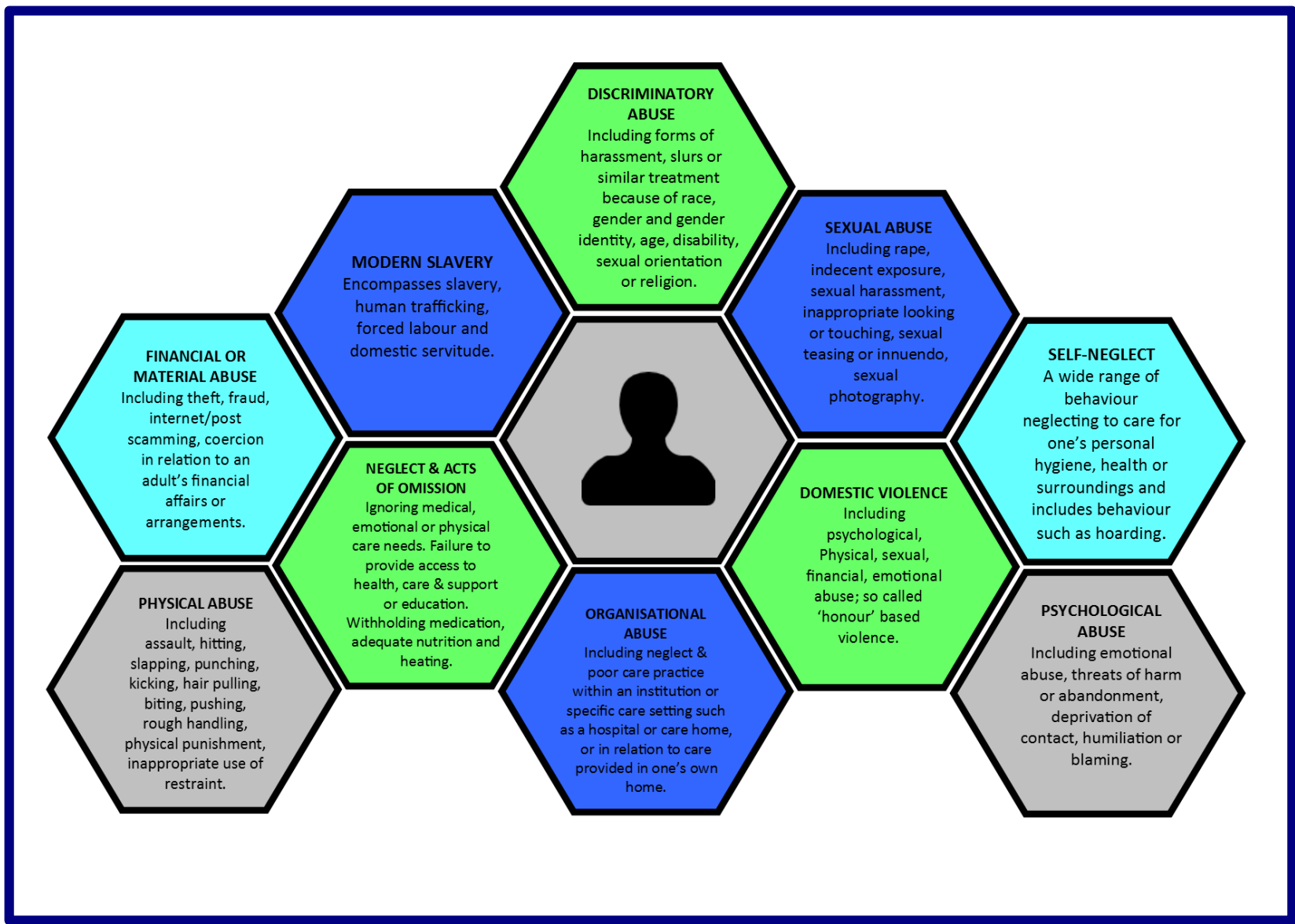
- ✎ What the Board has done to provide, protect and promote safeguarding in Lewisham during 2017 - 2018.
- ✎ What the sub groups and our partner agencies have done in the last year and their future plans.
- ✎ About the Safeguarding Adult Reviews (SARs) we have considered and commissioned.
- ✎ How we will use the review outcomes to provide better outcomes for our residents.

The case studies in this report are taken from real safeguarding concerns raised in Lewisham over the last year.

Case studies are included to demonstrate the wide variation in the types of abuse or neglect being reported and the safeguarding work undertaken by our partner agencies in Lewisham. All of the boards' partners are fully committed to make safeguarding personal, tackle abuse, promote well-being and support adults to be safer in Lewisham.

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# Types of Harm





## Message from the Independent Chair

It is my pleasure to introduce you to this annual report, my second since my appointment as Independent Chair. I hope that you will find much of interest as we review the year in question and highlight our future objectives.

Much has been achieved. The Board held its first development day when, drawing on the experience of practitioners, operational managers and strategic managers, it reviewed its strategic plan and set out its priorities. The Board sponsored a joint conference with Lewisham Safeguarding Children's Board on modern slavery and subsequently organised its first adult safeguarding conference, with keynote presentations on adult safeguarding law, making safeguarding personal and self-neglect. Workshop topics included mental capacity and regulation of standards in care homes. Adult safeguarding conferences will become an annual event and the second is already being planned.

The Board oversaw progress of two safeguarding adult reviews, the reports of which were approved, with publication to follow in 2018 - 2019. A third safeguarding adult review was commissioned. In order to disseminate the findings of safeguarding adult reviews and to use these findings to evaluate the strengths and vulnerabilities of policy and practice locally, quarterly learning and service development seminars have been held. These too will become a feature of the adult safeguarding calendar and will help the Board to drive improvements in policy and practice.

The Board has engaged productively with social housing providers and with faith groups, raising the profile of adult safeguarding. It has strengthened its engagement with Healthwatch and with Voluntary Action Lewisham, paving the way for the first "community safeguarding conference" which will be held in November 2018 and which will be designed to further raise the profile of adult safeguarding amongst Lewisham's communities and the organisations working alongside them.

In response to feedback about training needs, the Board has commissioned and organised "masterclasses" on mental capacity assessment, working with adults who self-neglect and hoard, and making safeguarding personal. Further such training days will be organised on these and other themes which present challenges to practitioners and managers who are working with adults at risk of abuse and neglect.

There remain considerable challenges of course. The public and third sectors continue to experience financial austerity, the impact of which directly affects the resource available to keep adults safe from abuse and neglect and to meet their care and support needs. Obtaining reliable performance management data with which to scrutinise how effectively adults are being safeguarded from abuse and neglect remains a challenge but the Board is committed to obtaining both quantitative and qualitative data from across all agencies which will enable analysis of the outcomes of policy and practice.

Along with its partners the Board remains vigilant about standards in care homes and increasingly concerned about unregulated providers. The Care Act 2014 broadened the focus of working with adults at risk of abuse and neglect and the Board has developed guidance for working with adults who self-neglect and is supporting work on guidance with respect to modern slavery and human trafficking. The Board has begun to formulate plans for a series of multi-agency audits, again to evaluate the effectiveness of policy and practice in safeguarding adults.

The commitment of agencies in Lewisham to work together to safeguard adults from abuse and neglect, at both strategic and operational levels, remains strong and provides a platform on which to build on the work described in this annual report.

Finally, I would like to record my appreciation for the work of the Board's business management team, namely Philip Byron, Vicki Williams and Tiana Mathurine, and of everyone working in the Board's partner agencies. Adult safeguarding is indeed everyone's business and the year reviewed here has been one of considerable achievement.

Professor Michael Preston-Shoot  
Independent Chair

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## LSAB Training and Events



LSAB Housing Provider Forum: Introduction to the Safe And Independent Living (SAIL) Service



Launch event: Safeguarding adults at risk awareness training for faith groups in Lewisham



Lewisham one-day Human Trafficking and Modern Slavery Conference



LSAB Housing Provider Forum: Introduction to the Domestic Abuse Housing Alliance and presentation on the new Community Falls Service



Lewisham Safeguarding Adults Board One Day Professionals Conference



Masterclass in Mental Capacity Assessments



SAR Learning Seminar: Multi-agency Working with adults who self-neglect



SAR Learning Seminar - Safeguarding in Care Homes



Masterclasses - Practice with adults who self-neglect and hoard



Lewisham Safeguarding Adults Board - Development Day



Masterclass Making Safeguarding Personal



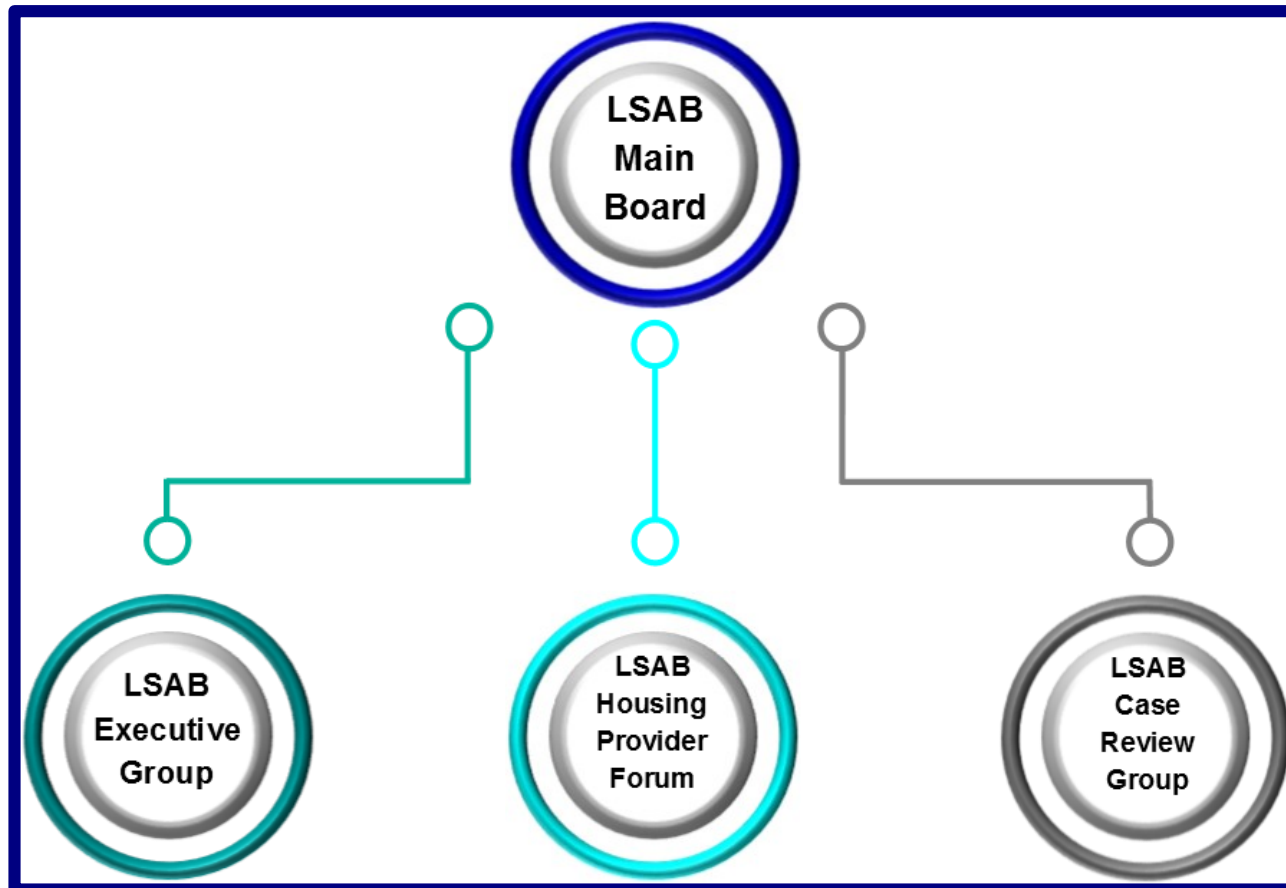
## The Board

The “Board” consists of the main Safeguarding Adults Board, the Executive Group, the Case Review Group and the Housing Provider Sub-Group.

The main Safeguarding Adults Board meets four times each year. These meetings provide a platform for partners to make strategic decisions in response to local and national safeguarding policy.

Members of the board are also responsible for agreeing the contents of the annual report, the strategic plan and safeguarding adult reviews.

The board also endorses the findings and recommendations of the reviews they commission and ensures that recommendations are fully implemented by services in Lewisham and (if applicable) nationally.





# What we spent 2017 - 2018



☆ Staffing	£160k
☆ Safeguarding Adult Reviews	£30k
☆ Masterclasses - Professionals	
☆ Making Safeguarding Personal	
☆ Mental Capacity Act	
☆ Self-Neglect and Hoarding	£11k
☆ Community Training	£15k
☆ Conferences & Learning Events	£29k
☆ Website Development	£5k

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**Total                    £250k**

## LSAB Plan 2018 – 2019

We will continue to focus on these four key areas:

- ✎ Continue to promote Partnership working

Local solutions through services continuing to work together to deliver LSAB priorities.

- ✎ Prevention and awareness of abuse through training & information sharing

Sharing information and raising awareness & understanding of safeguarding adults within the LSAB workforce and wider community.

- ✎ Promoting Positive Practice: Making Safeguarding Personal (MSP)

Collecting and sharing good safeguarding practice to board partners and the wider community.

- ✎ Promoting Board Development

Assuring that Lewisham safeguarding adult's procedures are effective.

You can find details of the work we will carry out on the four key areas in the [LSAB Strategic Plan](#).

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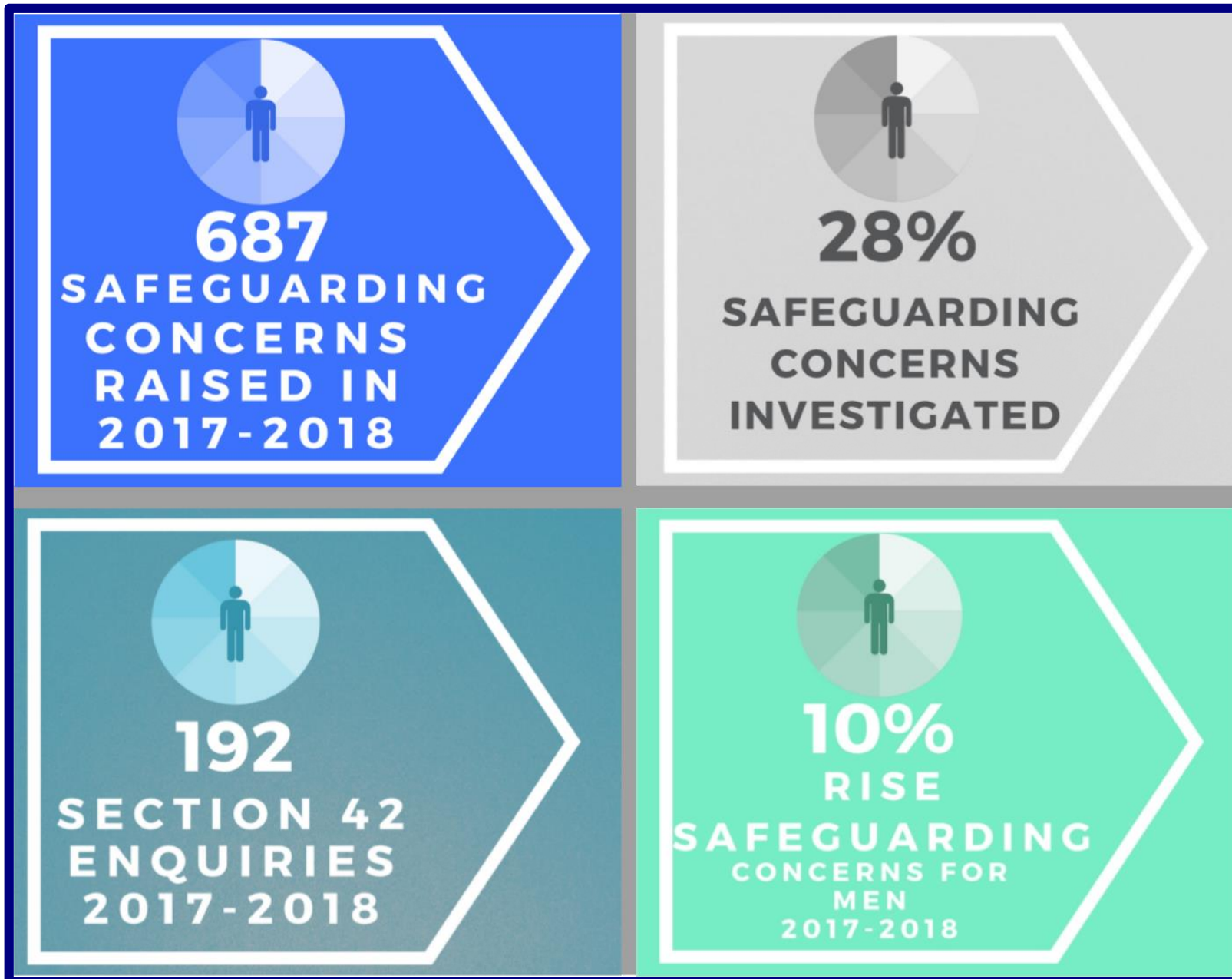


Key Messages

- ✋ Raise Awareness
- ✋ Share Good Practice
- ✋ Share Effectively
- ✋ How we can work better together



Safeguarding Activity in Lewisham



## TOP 3 TYPES OF ABUSE REPORTED IN LEWISHAM 2017-2018



NEGLECT & ACTS OF OMISSION



FINANCIAL OR MATERIAL ABUSE



PHYSICAL ABUSE

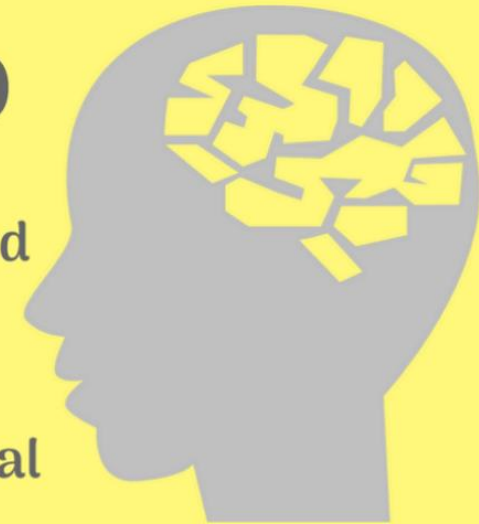
Why you should report your concerns.....



In Lewisham  
risk was removed in  
61% of concerns raised



**21%**  
Safeguarding  
Concerns Raised  
by Lewisham  
Firefighters  
Related to Mental  
Health



## The Sub-groups of LSAB

### LSAB Housing Provider Forum

The LSAB Housing Provider forum, chaired by Philip Byron, LSAB Business Manager, has been meeting since June 2016. The forum is formed of representatives from all of the main social housing providers in Lewisham.

#### Key Achievements of LSAB Housing Provider Forum:

- ✎ The housing provider Forum has been enabled to form an improved relationship with Lewisham Adult Social Care in relation to referrals and feedback from those referrals. Lewisham Adult Social Care listened to the issues raised by our providers and has addressed the problem of feedback on referrals in their new Multi-Agency Safeguarding Hub to be launched in the Autumn 2018.
- ✎ Completed Housing Provider Adult Safeguarding Audit.
- ✎ The Housing Provider Forum will become an official sub-group of the board in 2018.

Safeguarding training and events facilitated by the LSAB were very well attended by social housing providers in the borough.

### LSAB Executive Group

The LSAB Executive Group is chaired by Michael Preston-Shoot, LSAB Independent Chair. The group is formed of senior representatives of Lewisham Council, Metropolitan Police Service, NHS Lewisham Clinical Commissioning Group (the statutory partners of the board) and the London Fire Brigade.

#### Key Achievements of LSAB Executive Group:

- ✎ Terms of reference for the Executive Group were agreed.
- ✎ Agreed a new Board membership to re-invigorate the partnership.
- ✎ Agreed to focus services on Prevention.

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# SAFEGUARDING ADULT REVIEWS

**CASES REFERRED**

**4**

**3**

**CASES CONSIDERED  
NOT PROGRESSED**

**REVIEWS  
COMMISSIONED**

**1**

**1**

**REVIEWS IN  
PROGRESS**

**COMPLETED  
REVIEWS**

**2**

## LSAB Case Review Group

The LSAB Case Review Group is chaired by Michael Preston-Shoot, LSAB Independent Chair. The group is formed of highly experienced representatives of Lewisham Adult Social Care, Lewisham Council Legal Department, Metropolitan Police Service - Lewisham, NHS Lewisham Clinical Commissioning Group & Lewisham & Greenwich NHS Trust.

### Key Achievements of LSAB Case Review Group:

- ✎ Agreed a new process to deal with parallel investigations and reviews.
- ✎ Drug and Alcohol Related Deaths being reviewed in Lewisham are reported on a quarterly and annual basis to the Case Review Group for assurance.
- ✎ Monitored Improvement Assurances of local organisations identified as having safeguarding issues by NHS England.
- ✎ Agreed to commission a discretionary SAR to ensure learning opportunities are not lost.
- ✎ Monitored the implementation and completion of action plans from completed reviews to ensure that organisations provide better outcomes for our residents.

### Commissioned Reviews and Referrals:

The Annual Report for 2016 - 17 reported that two Safeguarding Adult Reviews had been commissioned. The terms of reference for both these reviews were set out in that report. Both of the reviews have now been completed.

The Board hopes to be able to publish the completed review concerning Adult AA but is unable to do so until parallel investigations by the London Fire Commissioner and the Care Quality Commission have been completed. In the meantime the board has accepted the final version of the report and all the agencies involved with the case have submitted action plans. These plans focus on risk assessment, with particular reference to smoking, immobility and wheelchair use; medication reviews; staff recruitment and training, and the use of regulatory and enforcement powers. The Board will monitor implementation of these action plans at future meetings to ensure that the necessary policy and practice changes have been embedded. In addition, a briefing on health and safety issues, especially concerned with residents who smoke, is being prepared for circulation to all care homes where Lewisham residents reside following placement by Lewisham Clinical Commissioning Group and / or Lewisham Adult Social Care.

The Board published the completed review relating to Adult BB at the end of July 2018 alongside a response from the Board. With permission of the family, the review uses the person's given name, Michael. There are eighteen learning points that have emerged from an analysis of this case, covering mental health assessment, mental capacity assessment, risk assessment, record keeping, knowledge of relevant legal rules and liaison between different agencies, including "out of hours", with roles and responsibilities during mental health crises.



Each organisation involved in this case, and the mental health crisis service at the centre of it, has submitted an action plan to address their contribution to the implementation of the learning points. Once again, the board will monitor implementation of the action plans closely to ensure that learning is embedded fully in policy and practice change.

The Board has commissioned a further Safeguarding Adult Review on Adult CC. This case involves a hospital in-patient, being treated for alcohol and mental health related problems, who left hospital and was found deceased sometime later. The review will be exploring policy and practice within the relevant NHS Trust, specifically with respect to the impact of staffing levels, the alcohol detoxification pathway, missing patients, and mental health assessment and treatment. The review will also consider the police response once the individual concerned was reported missing.

The Board also considered three further referrals. One involved a person who died whilst being supported in accommodation provided by a third sector organisation. It was agreed that this referral did not meet the criteria for a Safeguarding Adult Review. However, on the basis of a Section 42 (Care Act 2014) enquiry into the case, work has been undertaken with the organisation concerned to improve its adult safeguarding policy and practice.

The second involved possible neglect in a care home. It was agreed that this referral did not meet the criteria for a Safeguarding Adult Review. However, NHS Lewisham CCG has undertaken further work within care homes on practice standards and has reported to the board on the outcomes of this work.

The third involved possible abuse and neglect in the community. It was agreed that this referral did not meet the criteria for a Safeguarding Adult Review as the death was unrelated to abuse or neglect. However, a community pilot has been commissioned around escalation of safeguarding concerns, Mental Capacity Act 2005 and the importance of record keeping.

The Case Review Group has continued to monitor reports on drug and alcohol related deaths and has taken a close interest in Lewisham CCG's work on learning disability mortality reviews. A programme of quarterly learning and service development seminars has been instituted and two seminars were held within 2017 - 18. In each seminar one or more Safeguarding Adult Reviews are selected, the findings and recommendations presented, and then seminar participants are invited to reflect on the strengths and vulnerabilities in policy and practice within Lewisham. The first seminar focused on learning from cases involving adults who self-neglect and hoard; the second on standards within care homes. The feedback about policy and practice in Lewisham will be fed into the Board's on-going work.

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## The Partner Organisations of the Board

Partner Organisation: London Borough of Lewisham - Adult Social Care

Board Members: Aileen Buckton, Joan Hutton & Brian Scouler

Lewisham Adult Social Care are a statutory member of the main safeguarding adult's board, the executive group and case review group.

### 3 Key Adult Safeguarding Achievements 2017 - 2018

- ✎ Key staff trained to deliver Human Trafficking and Modern Day Slavery training. Successful launch across Adult Social Care which will be extended to a wider range of partner agencies in 2018 - 19.
- ✎ In partnership with NHS Lewisham Clinical Commissioning Group Safeguarding Lead Nurse- two workshops delivered to managers of all Residential and Nursing Homes in Lewisham around safeguarding and referral pathways for pressure ulcer enquires.
- ✎ Despite a 16% increase in the number of applications for authorisation under the Deprivation of Liberty Safeguards, (DoLS) 88% of requests for an Urgent Authorisation (which should be completed within 7 days or 14 days if an extension is agreed) were completed within 0-10 days of the due date. This compares to a national average of 112 days in 2016 - 2017.

### 3 Key Adult Safeguarding Plans 2018 - 2019

- ✎ Development of an Adult Multi-Agency Safeguarding Hub (MASH) to ensure consistent and timely safeguarding interventions across Adult Social Care.
- ✎ Robust, quality assurance and monitoring of safeguarding decision making and practice to be introduced and embedded across all of Adult Social Care through the MASH and in partnership with the newly formed Quality Assurance Team.
- ✎ The support and involvement of the Operational Manager for Safeguarding / Mental Capacity to be extended to Lewisham Adults With a Learning Disability Service and to South London & Maudsley NHS Foundation Trust (SLaM). This is to ensure that safeguarding practice across all Adult Social Care is of high quality, consistent, in line with London procedures, and the principles of Making Safeguarding Personal.

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## Adult Safeguarding Case Study

### Concern

AA is a 33 year old male with suspected learning difficulties, he lives at home with his wife BA. The concern was raised with Lewisham Adult Social Care, Social Care Advice and Information Team (SCAIT) by the GP after the couple sought fertility advice. The GP was concerned about AA's capacity to consent to the marriage and sexual relations.

### Response

A visit was planned to the family home. On arrival access was given and both AA and BA were seen on their own. AA refused to come into the room where the social worker was, he was seen gesticulating with his hands and shouting before returning to another room in the property. The social worker endeavoured to gain further insight into AA's needs, and capacity, but this was challenging given his presentation at the time of the visit.

BA in contrast was communicative with the social worker and confirmed that the marriage was arranged, BA reports travelling to the UK after the marriage in the boot of a car, and being collected from a car park close to the border crossing by other members of AA's family. BA denied that she was trafficked. BA noted that both she and her husband were happy and she reported no issues in relation to AA's needs. Concerns were expressed about AA's presentation at the time, and BA explained that he was not always like this.

An immediate safeguarding planning meeting was undertaken between the partner agencies. There were no issues raised in relation to AA or BA from any partner agencies. A plan was put in place to re-visit the family home. Legal advice was given that in order to consider proceeding to court for possible removal of AA we would need further evidence, particularly in light of the information from partners.

A subsequent visit was undertaken to the family home, where again both AA and BA were seen. This time AA was more communicative, a slow and sensitive approach was undertaken to establish his view on his situation. AA recalled the last visit and noted that he had behaved the way that he did out of fear of what may happen to his family with Social Care involvement. He confirmed that the marriage was arranged, and gave information in respect of the relationship, demonstrating his capacity.

### Outcome

The Safeguarding enquiry was closed, outcome shared with AA & BA, GP & partner agencies.

The issues relating to BA's entry to the UK remains under investigation by the Police.

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**Lewisham Joint Commissioning are an active member of the main Safeguarding Adults Board.**

**The Joint Commissioning service works across the Council and NHS Lewisham Clinical Commissioning Group to promote and support high quality health and social care contracting, quality assurance of care, and redesign of service pathways.**

### **3 Key Adult Safeguarding Achievements 2017 - 2018**

- ✎ The further development of the Quality Assurance Framework (QAF). In particular, the extension of the quality assurance process to mental health residential services. This reviews among other aspects of delivery policies and procedures, health and safety, nutrition, activities user satisfaction. Joint Commissioning holds a dashboard of service quality across the borough. Providers receive their own dashboard and the overarching QAF dashboard is shared with Lewisham’s Community Services Management team, the NHS Lewisham Clinical Commissioning Group’s Integrated Governance Committee and the multi-agency quality meeting Multi-Agency Quality Assurance and Information Group (MAQAIG).**
- ✎ Management of Provider Concerns process. Services can have a large number of visiting professionals (e.g. Safeguarding Nurse, Social Workers, and Clinical Staff) at any one time. The Joint Commissioning Team has led a number of formal quality concerns processes across residential and nursing, supported living and domiciliary care providers for all client groups, co-ordinating the input of professionals to share concerns and target interventions to develop service quality and competence thus improving safety.**
- ✎ The second annual audit and report to LSAB on provider compliance with the Board’s competence framework. In particular: that appropriate Disclosure and Barring Service (DBS) checks are carried out on recruitment for all staff or volunteers; that safeguarding competencies for all levels of staff and managers reflect the National Competence Framework; and that organisations’ safeguarding policies reflect the requirements of the Mental Capacity Act 2005 and Deprivation of Liberty Safeguard’s (DoLS).**

### **3 Key Adult Safeguarding Plans 2018 - 2019**

- ✎ Continue work with London Fire Brigade (LFB) to train firefighters in dementia awareness. This helps LFB front line officers to give better targeted fire safety advice to people with dementia to improve levels of fire safety in their homes in ways that are meaningful and effective.**
- ✎ Work with health and social care colleagues, to increase provider knowledge and awareness in identifying and managing safeguarding concerns, particularly the impact of DoLS on the lives of other clients. The focus of this work will be residential services for people with complex mental health.**
- ✎ Actively participate in health and social care commissioning intention discussions to ensure that any potential safeguarding and quality impacts are identified and mitigated early in the process.**

## Adult Safeguarding Case Study

### Concern

On-going concerns over a number of years about a high number of low level quality issues maintained and exacerbated by frequent management changes.

### Response

The development and implementation of an action plan which identified 4 key areas for improvement (nutrition and hydration, care planning, management accountability, and staff: client interaction) with clear and tangible outcomes and statements of what would constitute evidence. Increased number of monitoring and quality assurance visits. A monthly professionals and provider monitoring meeting.

### Outcome

Significant improvement in provider performance in the designated key areas. Evidence of improvement, and thus assurance, in non-targeted areas. An overall increase in resource, internal quality assurance processes and leadership by the provider.

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**How many  
people  
did we  
train?**



**Completed  
LSAB Adult  
Safeguarding Training**

**Partner Agency: Public Health England - Lewisham**

**Board Member: Danny Ruta**

**Public Health England – Lewisham are an active member of the main Safeguarding Adults Board.**

**Key Adult Safeguarding Achievements 2017 – 2018**

**Lewisham Suicide Prevention Strategy**

**Public health alongside the mental health joint commissioning team have led on the development of a suicide prevention strategy for Lewisham. The vision of the strategy is for Lewisham to be a borough that becomes safer from the risk of suicide. The main aims of the strategy are:**

- ✎ Contribute to a 10% reduction in the national suicide rate by 2021.**
- ✎ Provide improved support for those affected by suicide in Lewisham.**
- ✎ Raise awareness of suicide prevention in Lewisham among the frontline workforce and wider community.**

**The priority areas for action in the strategy mirror those of the national strategy and are:**

- ✎ Reduce the risk of suicide in key high-risk groups;**
- ✎ Tailor approaches to improve mental health in specific group;**
- ✎ Provide better information and support to those bereaved or affected by suicide;**
- ✎ Support the media in delivering sensitive approaches to suicide and suicidal behaviour;**
- ✎ Support research, data collection and monitoring.**

**To support the implementation of the strategy an action plan and monitoring and evaluation framework have been developed. Lewisham Suicide Prevention Strategy will be launched in autumn 2018.**

**Drug and Alcohol Related Death's Panel**

**Lewisham's drug and alcohol related death's panel aims to increase understanding of the factors contributing to drug and alcohol related deaths and reduce the risk of further drug related deaths occurring in the borough of Lewisham.**

**The purpose of the Panel is to:**

- ✎ Review all identified and notified drug related deaths in Lewisham.**
- ✎ Identify learning points from each case.**
- ✎ Make recommendations on actions to be taken to reduce the risk of further drug and alcohol related deaths.**

✎ Disseminate learning points and actions plans to partners and providers of treatment services across the borough.

### Public Health Commissioned Services

Using the Public Health grant, Lewisham Council commissions, a range of services that support Lewisham's approach to Safeguarding and Early Help.

Sexual Health services and Health Visiting, commissioned from Lewisham and Greenwich NHS Trust, are vital early contact points with a number of potentially at risk groups.

Universal visits by Health Visitors are a statutory part of the Council's contract for Health Visiting, and take a 'whole family' approach, identifying vulnerability in children and in their carer's.

Sexual Health clinics can be the first opportunity for professionals to identify a range of vulnerabilities, and can reach people who do not routinely engage with health and social care services.

For the wider range of services commissioned for Public Health, including weight management and smoking cessation services, the Council requires providers and their staff are aware of and engage with local safeguarding arrangements.

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**Partner Organisation: London Borough of Lewisham – Strategic Housing  
Board Member: Genevieve Macklin**

**Lewisham Strategic Housing division are an active member of the main safeguarding adult’s board.**

**The Strategic Housing Division in Lewisham Council works under four key priorities:**

- ✎ Helping residents at times of severe and urgent housing need.**
- ✎ Building the homes our residents need.**
- ✎ Greater security and quality for private residents.**
- ✎ Supporting our residents to be safe, healthy and independent in their homes.**

**The division work operates with three service groups:**

- ✎ Housing needs and refugee services: homelessness prevention and housing needs service, including no recourse to public funds and Syrian refugee resettlement teams.**
- ✎ Private sector housing agency: improves standards in the private rented sector via a range of interventions, including cracking down on rogue landlords, providing grants to help homeowners improve their homes and live independently and bringing long-term empty properties back into use.**
- ✎ Housing strategy and programmes: wider approach to shaping the housing delivery market, including delivering new homes, engaging with partners, innovative approaches to delivery, and contract oversight of Arm’s Length Management Organisations (ALMO) and Private Finance Initiative (PFI) contract.**

### **3 Key Adult Safeguarding Achievements 2017 - 2018**

- ✎ The rogue landlord team have worked closely with key internal and external partners to safeguard vulnerable individuals who are being exploited via poor and illegal housing, cracking down on the worst housing conditions in the borough.**
- ✎ Lewisham is a leading borough in the delivery of a ‘Housing First’ project, which supports vulnerable adults who are most at risk of entrenched and repeat homelessness to live and sustain their own home. Working as a partnership, rather than a commissioned service, the project has secured additional funding to increase from 15 placements per year to 35 per year.**
- ✎ More effective processes have been established between Lewisham Homes and Lewisham Council in tenancy management and eviction cases, where there is a vulnerable household member involved.**

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### 3 Key Adult Safeguarding Plans 2018 - 2019

- ✎ Establish a Rough Sleeper Pathway for any Lewisham Rough Sleepers found on the streets, including a 365 days per year, 7 days a week emergency night shelter with emergency access arrangements.
- ✎ Introduce a hospital discharge officer to work with all patients whatever tenure, to be able to return home. The intention is to have a housing expert co-located in hospitals to act as a resource.
- ✎ Continue to build on positive working relationships with adult social care and the adult safeguarding board, particularly in the development of a service to work with residents who self-neglect and hoard.

#### Adult Safeguarding Case Study

##### Concern

A vulnerable rough sleeper and her partner were identified in Lewisham. Following a period of non-engagement it was established that both had connections in Eastbourne and were under leaving care services, the client reported she was pregnant.

##### Response

Multi-agency meetings held with representatives from: Lewisham Children's Services, London Street Rescue, Leaving Care Services Eastbourne, Leaving Care Services Bromley, Housing Lewisham, Lewisham Homes, Lewisham Midwifery and Lewisham Dog Warden.

##### Outcome

Housing was established to enable pregnancy to be monitored and the delivery to be planned. Baby has been delivered safely and taken into emergency care. Client has an onward housing plan for support with substance misuse and mental health and is compliant with a contraception regime.

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**Partner Organisation: Lewisham Homes**

**Author/Board Member: Felicity Knill**

Lewisham Homes are an active member of both the main safeguarding adult's board and the housing provider forum.

Lewisham Homes is an enterprising, not-for-profit organisation, set up to improve housing in the borough.

As well as managing 19,000 homes on behalf of Lewisham Council, we operate our own maintenance company, build new homes and find valuable ways to invest in the local community.

We're proud to be 100% focused on Lewisham and aim to make a real difference to the lives of the residents and communities living and working in our borough.

### **Key Adult Safeguarding Achievements 2017 – 2018**

- ✎ **Dedicated additional resources to safeguarding by creating a new role, a Safeguarding and Tenancy Sustainment Lead.**
- ✎ **Launched an internal "Speak Up" for safeguarding campaign to raise the profile of safeguarding within the organisation, which resulted in a 41% increase in internal referrals over the first month.**
- ✎ **Improved multi-agency working, and links to other agencies, by holding multi-agency professionals meetings for complex safeguarding or tenancy sustainment cases. This has resulted in better outcomes for residents.**

### **3 Key Adult Safeguarding Plans for 2018 – 2019**

- ✎ **Introduce a tenancy "risk rating" so that we can identify tenancy sustainment and safeguarding concerns earlier, and do more preventative work.**
- ✎ **Many of our staff attended the LSAB Hoarding and Self-Neglect masterclass, and following on from this, in 2018 – 2019 we will update our Hoarding Policy and Procedures, and deliver in-house training on Hoarding to relevant staff.**
- ✎ **Launch our "Speak Up" for safeguarding campaign externally to residents, to increase awareness of safeguarding issues.**

### **Adult Safeguarding Case Study**

#### **Concern**

We received complaints from neighbours about noise and drug use from a property. People were coming and going from the property, and they were concerned about the mental and physical health of our tenant.

We contacted the tenant who disclosed mental illness to us. We signposted him for appropriate support.

Speedwell's crisis team began to work with the tenant. He disclosed that he was being abused emotionally, financially, and physically by friends who had moved in with him. The people living in his property were well known to the police and other services. Our resident's mental health continued to deteriorate and he stayed in an inpatient unit for an extended period of time.

#### Response

We worked closely with his care co-ordinator and family to ensure that the property was made safe, and locks changed. We arranged for our professional witness to patrol the area to ensure that the property remained secure.

Further investigations showed that our tenant previously received support from a family member who was no longer around. He had struggled to live independently and experienced abuse since losing this support.

There were concerns that if he were discharged to the same property he would be at risk of further abuse.

As his mental health improved, we visited him in the inpatient unit with his care co-ordinator where we discussed his housing options. He told us that he wanted to move, and to receive more support.

We held a multi-agency meeting, where his housing options were discussed.

#### Outcome

It was determined that he could be offered supported accommodation.

Steps were put in place to ensure that he won't be considered "intentionally homeless", and can be offered general needs social housing in future, when he is able to live independently.

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**Partner Parner: Phoenix Community Housing**

**Author/Board Members: Say Leddington**

**Phoenix Community Housing are an active member of the LSAB Housing Provider Sub-Group.**

### **Key Adult Safeguarding Achievements 2017 – 2018**

- ✎ **Opened a new Extra care Scheme in Beckenham. Providing 60 homes for older people. Phoenix manages the properties and care is provided by Notting Hill Genesis. Our project mobilisation ensured safeguarding protocols were in place to facilitate joint working and maximise the safety and well-being of our tenants.**
- ✎ **Published our first voluntary Statement setting out our commitment to eliminate Modern Slavery and Human Trafficking.**
- ✎ **In direct response to the changing needs and activities of our business we reviewed our safeguarding structures to respond to and manage safeguarding alerts including lead officers with deputies in three key activity areas (Children, Adults and Employees & Partners).**

### **Adult Safeguarding Plans 2018 - 19**

- ✎ **Continue our work supporting residents who hoard, working with partner agencies such as the London Fire Brigade and Social Care.**
- ✎ **Develop an Older Persons Strategy to make up a Statement on Supporting People “at risk”.**
- ✎ **Implement our new Safeguarding Panel structure, reviewed and developed in 2017-18.**

### **Adult Safeguarding Case Study**

**Mr X started his tenancy in 2014. Initial alerts were made relating to electrical tampering and rent arrears. The case was referred to Phoenix’s Tenancy Support Advisor (TSA) so that a quick, specialist and intensive response could be made.**

**Safeguarding concerns emerged regarding financial exploitation:**

- ✎ **The tenant had given the control of his finances to his son, including the money from the sale of his former property.**
- ✎ **On several visits Mr X had no money, food, heating or lighting.**
- ✎ **On 2-3 occasions Mr X opened mail and asked the TSA to read letters regarding driving fines. The fines were for the tenant’s disability car which was kept and used by his son.**

### **Background**

Mr X had a stroke 9 years previously and held a firm belief that plants would aid his recovery. He generally lived in one room full of plants stacked on top of each other. He had complex ideas about health, resulting in the fridge being kept full of rotting food. Mr X believed neighbours were accessing his property, tampering with his electrics and stealing keys from his bedside table. Mr X booby-trapped his home by tampering with the electrics to identify whether anyone had entered his home. This restricted his own use of most rooms, presenting fire and other health and safety risks to himself and others. Mr X was not registered with a GP and not receiving any medical support.

Referrals were made to London Fire Brigade, health, and social care which led to a joined-up approach being taken to address concerns.

The case was resolved following three electrical condition reports, multi-agency visits and risk assessments and monthly visits to clean and clear the property in stages. Phoenix co-ordinated and oversaw the arrangements.

Mr X eventually moved into supported housing with support of family members and adult social care. The safeguarding concerns of financial abuse were resolved through a social services appointeeship for his finances. His home was fully repaired and nominations received from Lewisham Homeseach to re-let it.

Lewisham Firefighters Completed

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Home Fire Safety Visits

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**Partner Organisation: Healthwatch Lewisham**

**Author/Board Members: Folake Segun & Geraldine Richards**

**Healthwatch Lewisham are an active member of the main safeguarding adult's board.**

**Healthwatch Lewisham as the independent champion for people who use local health and social care services ensures that local people are at the heart of services provided. We actively seek views from all sections of the community on what is going well and what needs to be improved.**

**We conduct Enter and View visits, in accordance with the Health and Social Care Act, to see from the user perspective how services are run, highlight good practice and make recommendations for improvement. Although not intended to specifically identify safeguarding issues, if concerns arise during visits, they are reported to service managers and the appropriate council safeguarding procedures followed.**

#### **Key Achievements of Healthwatch Lewisham 2017 – 2018**

- 1. Meeting with people with additional communication needs and organisations supporting people with sensory loss and learning disabilities to identify their experiences since the implementation of the NHS Accessible Information Standard (AIS) and to raise awareness with local providers. We also visited 11 GP Surgeries and 4 departments at University Hospital Lewisham.**
- 2. Delivering 'Men Talk Health'; organising focus groups exploring mental health and men's experiences of local services. Using a variety of engagement methods, to gather patients' stories.**
- 3. Participation in training events and developmental activities including the LSAB Development Day and Conference, Mental Capacity, Self-Neglect and Hoarding Masterclasses; Modern Slavery and Human Trafficking, and Domestic Homicide Reviews.**
- 4. Supported awareness – raising of safeguarding issues among communities through our on-going engagement.**

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## Wheels for Wellbeing September 2017 & Lewisham Feeling the Noise - Blind Band



### Adult Safeguarding Plans 2018 - 19

- Continue to contribute to Board business
- Continue work on service access and engagement
- Support awareness-raising of safeguarding issues within communities

### Case Study - The NHS Accessible Information Standard in Lewisham

Following the introduction of the NHS Accessible Information Standard (AIS) in 2016, Healthwatch Lewisham began a project to assess local implementation of the standard and its impact on patient experience. We spoke to 76 people and engaged with 8 organisations and community groups.

In their own words:

“You feel lost. It is confusing when nurses call your name. You don’t know which way to go or who to follow. Even the most capable people feel disempowered and anxious.”

“We had an appointment to see a consultant, however it was postponed twice because of poor management with Language Line.”

“I feel asking for a longer appointment time or an interpreter would be too much to ask for...”

Our recommendations included:

- Offering physical assistance to people with sensory and learning disabilities to guide them into consultation rooms from reception. Special efforts should be made in busy waiting rooms.
- Routinely asking patients with sensory and learning disabilities if they require alternative communication methods and recording those in a consistent manner.
- Introducing / using a flagging system to alert staff to a patient's alternative communication needs.
- Provision of sight and hearing loss awareness training for front line staff.
- Sign language interpreters routinely booked for patients requiring them and confirmation sent to patients.
- Provision of large print (minimum font size 18) on medicines for people with sight loss and with learning disabilities.

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**Partner Agency: Lewisham & Greenwich NHS Trust**

**Board Members: Jo Peck & Caz Brown**

**Lewisham & Greenwich NHS Trust are an active member of the main safeguarding adult's board and an effective and integral member of the LSAB Case Review Group.**

**Key Achievements:**

- ✦ Membership of Pressure Ulcer Panel integrated with Lewisham Adult Social Care.**

**The University Hospital Lewisham (UHL) Pressure Ulcer Panel has been working in an improved format for 2 years. Chaired by the Head of Nursing Professional Practice & Standards, the panel is comprised of clinical experts including Lewisham Adult Social Care, Tissue Viability, Podiatry, Senior Clinicians & Adult Safeguarding. The Pressure Ulcer Panel reviews every pressure ulcer incident on a weekly basis to decide if the case requires further investigation.**

**When a pressure ulcer is found not to be attributable to the Hospital, the adult safeguarding team may then refer the case to other health or care providers for investigation.**

**The Community Pressure Ulcer Panel, Chaired by NHS Lewisham Clinical Commissioning Group also involves expertise of the Pressure Ulcer Panel members to scrutinise community acquired pressure ulcers in the borough. The panel is held fortnightly and Care Home managers complete a Synopsis to present to the panel, where issues are discussed, learning outcomes identified and recommendations agreed. The recommendations are monitored by LCCG Safeguarding Nurse Advisor to ensure implementation into practice.**

- ✦ UHL Joint Children and Young People and Adult Safeguarding Conference 8th February 2018.**



The UHL joint conference was a resounding success, attended by 170 delegates from a wide variety of Trust services. Speakers included Dr. David Evans, Emeritus Professor Michael Preston-Shoot and Vicky Foxcroft MP. A wide range of topics were presented with an interactive practical focus including Self-Neglect, Domestic Abuse, Mental Capacity and the Prevent programme. Feedback was excellent with another event planned for next year.

#### ✎ Safeguarding Training & Resources

The Trust adult safeguarding intranet site has been developed to include many varied resources to support staff to protect adults at risk. Trust safeguarding policies and referral forms are easily available. Other resources include a section on assessing mental capacity with examples of a 'gold standard' mental capacity assessment. There is a variety of useful information on Deprivation of Liberty Safeguards (DoLS) including a step by step 'how to' guide on completing a DoLS request. Referral forms for Domestic Violence and Abuse services plus information to download for patients can also be accessed. Safeguarding Adult Review (SAR) information has recently been added to the resources page. A mental capacity education film has been produced and this is on the Trust YouTube site. Information for patients with a Learning Disability and video guides to using Trust Services are on the Learning Disability Internet site.

#### Key Adult Safeguarding Plans 2018 - 2019

##### ✎ Assessment of Mental Capacity

We will aim to ensure mental capacity assessments are being completed appropriately in both acute and community services using the Trust template for the assessment of mental capacity. Audits have shown that this type of assessment is currently inconsistent across all Trust services therefore a targeted action plan will be launched and an audit planned for next year. A template for assessing mental capacity will be built into the electronic record keeping system iCare which will be launched in October 2018.

##### ✎ Carrying out Best Interests Meetings

We will be carrying out a strategy aimed at ensuring that Best Interests Meetings are taking place in accordance with patient needs. The Adult Safeguarding Team also want to promote and ensure that the Trust documentation (agenda and minutes) for Best Interests Meetings are being used to record the meeting and outcomes, is accessible within the patient records and shared with relevant parties. A joint project is planned with the Learning Disability Lead Nurses to target services that should routinely be planning best interests meetings e.g. outpatients services.

##### ✎ Meeting the Prevent Target

The Trust plans to meet its target of 85% for staff to have had received the Workshop to Raise Awareness of Prevent (WRAP) Training by March 2019. Currently 70% of our 6,500 staff have received the WRAP training. The Prevent strategy is an important part of adult safeguarding as it is a means of preventing vulnerable children and adults being drawn into terrorism. The online WRAP training was launched in February at the Trust and there already has been a consistent take up of this type of training. There are six face to face 'WRAP' training sessions on a monthly basis plus bespoke sessions for groups of staff provided by the adult safeguarding team.

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## Case Study - Meeting the individual needs of a patient with a learning disability using Trust Services

### Concern

Miss S was reported by her carers not to be eating well; drinks only hot chocolate and prescribed food supplements. Miss S was reported to have lost weight. According to her carers, she had been house bound for almost 15-months as, she would not respond to any support offered by her carers to support her with social outings or medical appointments.

### Response

Miss S's GP referred her to the gastroenterology department at University Hospital Lewisham for further assessment and treatment. However it was reported that Miss S Did Not Attend (DNA) her outpatient's appointments and that she declined the interventions of health professionals during the hospital appointments when her carers were able to assist her to attend. Miss S was referred to the safeguarding learning disability specialist (AWLDS) for support around hospital access and behaviour issues around her refusal to community access. The safeguarding learning disability nurse specialist liaised with the pre-assessment unit for Miss S to be supported by her carers to visit the pre-assessment unit and the day surgery unit for a cup of hot chocolate. The purpose of this visit was to familiarise Miss S to the hospital environment and also to reduce agitation. In the weeks following this visit, Miss S had a planned admission as a day case to the hospital and had the investigation under general anaesthetic.

### Outcome

As a result of the investigation Miss S was given a different diagnosis from the previous investigation and immediate treatments and referrals to other teams were recommended post procedure. The carers of Miss S reported great improvement in her mental and physical wellbeing since the procedure and treatment.

**100%**  
of staff at  
**University Hospital Lewisham**  
are trained in **Adult Safeguarding**



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**Partner Organisation: NHS Lewisham Clinical Commissioning Group (CCG)**

**Board Members: Alison Browne, Graham Hewett & Fiona Mitchell**

**NHS Lewisham CCG are a statutory member of the main Safeguarding Adults Board, LSAB Executive Group and an active and integral member of the LSAB Case Review Group.**

### **3 Key Safeguarding Achievements**

- ✎ Development of a robust dashboard for measuring quality in care homes and the subsequent actions that were out in place following the audit.**
- ✎ The development of a single adults and children’s safeguarding training package delivered to primary care staff in Lewisham.**
- ✎ The quality and safeguarding assurance processes for Lewisham CCG were adjusted to ensure the work of the LSAB was not repeated. This was achieved by developing a quarterly ‘learning together’ programme of conference style sessions including topics Domestic Violence, Hoarding and Sexual exploitation.**

### **3 Key Adult Safeguarding Plans 2018 - 2019**

- ✎ Continue to work across the Sustainability and Transformation Partnership (STP) footprint to align safeguarding services in South East London.**
- ✎ Continue working across agencies in developing further quarterly safeguarding conferences.**
- ✎ Continue to support the priorities and work of the LSAB.**

**Case Study- Development of a safeguarding and quality framework for care homes with nursing across Lewisham.**

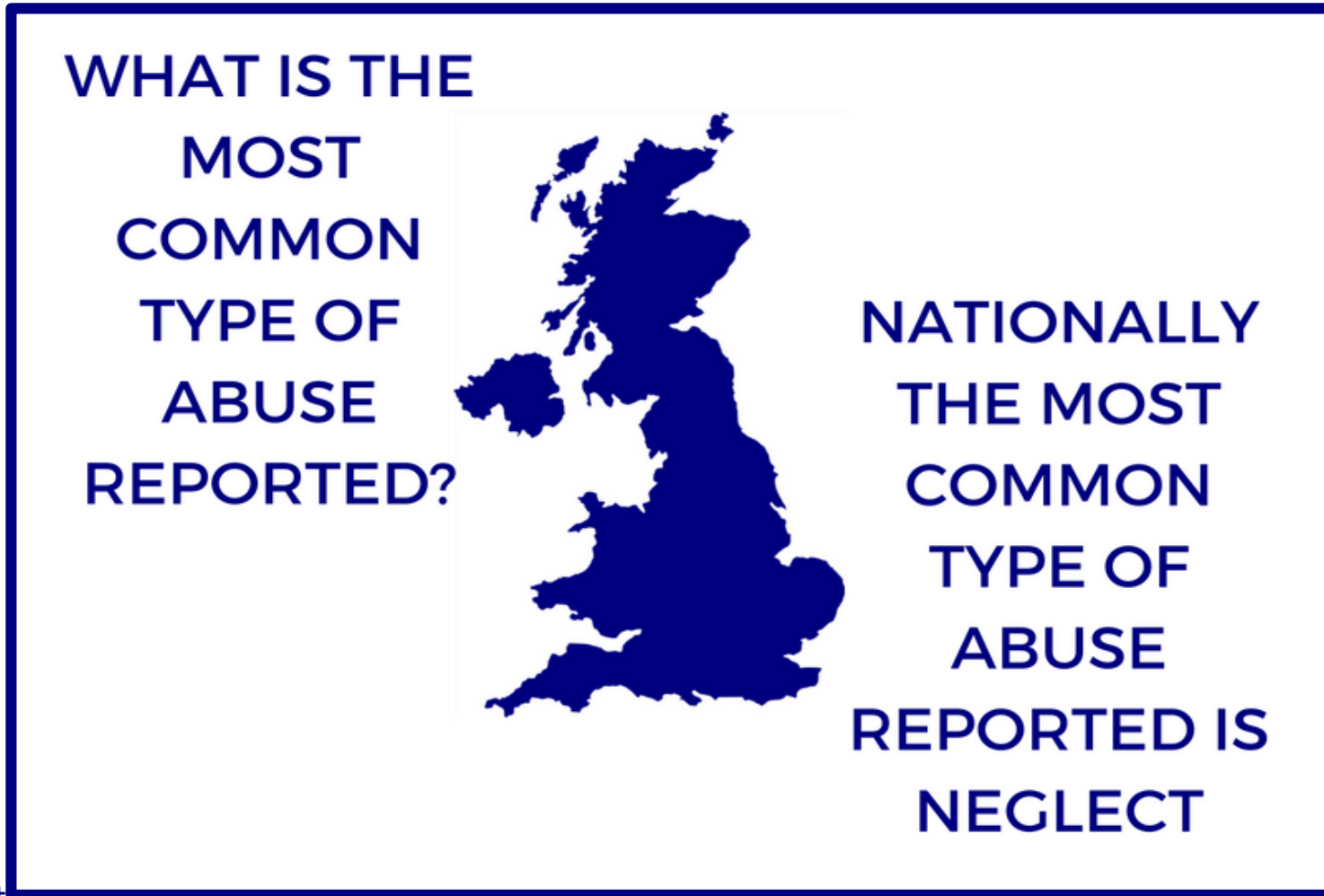
**There are 30 care homes with nursing care within Lewisham and we were concerned that we had no way of assuring ourselves of the quality and safety of care people were receiving across the different organisations. We also had concerns about the previous failure of two care homes and the impact it had locally. We wanted to support care homes by providing practical help and sharing good practice.**

**NHS Lewisham CCG employs a Care Home Liaison Nurse who has driven this work. The dashboard was developed and each care home audited against the standards. This was then cross referenced with CQC reports, medication audits, review of training plans, policies and procedures and recent Multi Agency Safeguarding Case Conference (MASCC) cases from each care home. The Care Home Liaison Nurse then worked with each care home to help them identify where they were outliers and then gave them tools for quality improvement, as well as sharing good practice. These audits were conducted by the Care Home Liaison Nurse over a period of months. The audit questions were shaped by national guidelines from National Institute for Clinical Excellence (NICE) and the Nursing and Midwifery Council’s (NMC) Code of Practice and from themes identified in MASCC and the Community Pressure Ulcer Panel. The findings were reported back to the care homes, with recommendations where needed with learning being the main objective. Going forward additional audits will be developed by the CCG, for example Infection Control and Tissue Viability. A report was prepared using the findings and this was fed back to**



both the LSAB and the CCG. The Safeguarding Nurse Advisor function supports protection planning and the on-going monitoring, surveillance and support of nursing and residential homes.

This work is unique across London as other CCG's have not had such a grip on care home quality assurance or quality improvement. The investment in the Safeguarding Nurse Advisor has been instrumental in delivering this and enabling the work to grow and develop. The feedback from nursing homes has been very positive and inclusive and has strengthened their role within the community of Lewisham.





**Partner Organisation: South London & Maudsley NHS Foundation Trust (SLaM)**

**Author/Board Member: Louise Rabbitte**

**SLaM are an active member of the main Safeguarding Adults Board.**

### **Three Key Adult Safeguarding Achievements 2017 - 18**

- ✎ **Audits - Trust wide safeguarding adults audits were undertaken during 2017. Findings show positive results for staff awareness of safeguarding reporting & recording. An action plan was agreed to help focus on areas for improvement. Trust Safeguarding Adults training now has more of a focus on local systems including documentation and referral routes.**
- ✎ **Quality Indicators - A standard set of safeguarding adult's quality indicators was agreed with the Trusts local Clinical Commissioning Group's. There are 28 indicators, reported quarterly, broken down by clinical incident with concerns relating to alleged abuse / neglect. The indicators also include mandatory training data.**
- ✎ **Prevent & Learning Disabilities Mortality Review (LeDeR) Programme - Since 2015 the Prevent Duty has been a core part of safeguarding within the NHS, particularly within Mental Health Trusts. The Trust has standing representation at the Lewisham Channel Panel. Since April 2017, the London LeDeR programme relates to the mortality review of any deaths of people with a Learning Disability. SLAM now has an identified Consultant Psychiatrist as LeDeR Lead.**

### **Key Adult Safeguarding Plans for 2018 - 19**

- ✎ **Business Intelligence Reports - this new data will help local operational services maintain better oversight and governance of their safeguarding work. This can then be used to help drive local quality improvement projects at ward and team level.**
- ✎ **Quality Improvement Work - relating to safeguarding activity should focus on improving local partnership systems in line with borough aligned Operations Directorates and utilising Business Intelligence Report data to help focus specific service based improvement work relating to documentation of safeguarding work and evidencing how patients preferred outcomes are met.**
- ✎ **Embedding learning & managing Action Plans from SARs - by clarifying and improving interface between Trust / Operational Serious Incident (SI) Investigation governance systems and Safeguarding. A new system has been agreed for logging / documenting serious case reviews, Safeguarding Adult Reviews & Domestic Homicide Reviews. Governance arrangements for operational oversight and monitoring of action plans are being defined. Action Plans from SAR's will be considered at Trust Serious Incident Meetings.**

## Concern

That a 79 year old Lewisham resident was experiencing psychological and financial abuse by her sons. The original concern was raised by a neighbouring Acute NHS Trust then picked up by the SLAM Inpatient Team when the patient was transferred to our care.

## Response

The initial response from Adult Social Care colleagues was delayed due to confusion over responsible borough & team. (The patient was admitted to hospital outside of Lewisham). The host authority then liaised with Lewisham to ensure they allocated a Social Worker to oversee the Enquiry.

## Outcome

Mental Capacity Assessment for finances & affairs completed by ward Multi-Disciplinary Team. Independent Mental Capacity Advocate arranged. Safeguarding case conference held on the ward, with both host authority and Lewisham Social Worker. Ward team seeking agreed multi-agency discharge plan and have asked Adult Social Care to consider if Court Appointed Deputy may be needed.

# ABUSE

It's closer than you think



In Lewisham  
risk at home is the main  
common location  
for abuse to occur

**Partner Organisation: Voluntary Action Lewisham (VAL)**

**Author/Board Members: Lillian Brown & Tony Nickson**

**VAL are an active member of the main Safeguarding Adults Board.**

**In September 2017 VAL was commissioned by the LSAB to co-ordinate delivery of 10 introductory level, 'Safeguarding Adults At Risk' (SAAR) training sessions for up to 150 people from Faith Based Groups across Lewisham. The programme duration was initially to be from September 2017 to the end of March 2018.**

**LSAB Multi-Faith Adult Safeguarding Training facilitated by Voluntary Action Lewisham**



**(Image courtesy of VAL, Linda Spencer, Safeguarding Trainer – LS Consultancy Ltd.)**

### **The project approach**

- ✦ A time limited 'Faith in Lewisham Panel' was set up, consisting five local faith leaders and representatives from Christian, Jewish and Muslim faith communities. Their role was to help inform the programmes approach and help promote the training to their worshippers and other faith networks.**
- ✦ VAL and the LSAB's trainer Linda worked closely together to deliver a comprehensive training programme.**

## Key Achievements

- ✎ We have exceeded our target and reached 191 people through the training programme, 51 more people than the original target of 150
- ✎ 20 faith based “Safeguarding Champions” have been recruited to retain crucial links with the LSAB, share information and promote the Social Care Advice and Information Team (SCAIT) to its congregants and worshippers.
- ✎ Over 68 people attended just one in house session – the largest group yet!
- ✎ At least two queries have been made to the SCAIT by congregants since the training begun.
- ✎ A waiting list of four additional faith groups requested further in house SAAR training.
- ✎ A Certificate Ceremony allowed us to celebrate over 24 learner’s achievements.

## Key Adult Safeguarding Plans 2018 – 2019

- ✎ Continue to build relationships between the Board and the wider faith and Voluntary & Community Sector (VCS).
- ✎ Support the board with organising a VCS safeguarding conference.
- ✎ Work alongside the LSAB to support the new safeguarding champions.
- ✎ Promote on-going good safeguarding practice via the VAL website.

## Case Study – Attended ‘Safeguarding Adults at Risk’ training sessions 1 Dec 2017 and 3 Feb 2018.

I have never had any safeguarding training. I work with a lot of faith groups helping their choirs.

A few years ago a new couple joined our faith group. They were having problems; the husband was physically abusing his wife. Our pastor was called by the wife of the abusive husband asking our pastor to ‘pick her up as she was going to leave her husband!’ Wanting to help, the pastor headed straight to the house. On entering, the husband was there and when he realised his wife was going to leave he stabbed his wife to death in front of the pastor then cut his own throat. This awful situation affected us greatly and although that tragic situation cannot be altered I learned a lot on this course about what could have been done differently:

- ✎ Don’t rely on good intentions, we could have contacted the Multi-Agency Risk Assessment Conference (MARAC) to help put safety plans in place.
- ✎ Just to stop, wait and think and speak to someone before rushing in.
- ✎ I learned that around 76% of women who leave an abusive partner is murdered within the first year of leaving.
- ✎ We could have spoken to SCAIT and got advice.
- ✎ We could have simply called the Police if we thought about the danger / vulnerable position of the woman.

**Partner Agency: Safer Lewisham Partnership (SLP)**

**Board Member: Geeta Subramaniam-Mooney**

**Safer Lewisham Partnership are an active member of the main Safeguarding Adults Board.**

**Safer Lewisham Partnership along with the community set just one focus for 2017 - 2018 and that was to target violent offences leading to the production of a violence reduction strategy for the borough. This focus met with the Mayor's Office for Policing and Crime (MOPAC) Crime Plan of Risk, Harm and Vulnerability.**

**Key Achievements of Safer Lewisham Partnership Violence Reduction Strategy 2017 - 2018**

**The SLP identified three strands of focus to their violence reduction strategy**

**✎ Gender Based Violence**

**A detailed analysis has been undertaken on all 8 strands of the Violence Against Women and Girls (VAWG) agenda alongside a detailed deep dive into Domestic Abuse in 2017 - 2018. The results from the analysis highlighted that 4 out of 10 incidents related to male victims with psychological and violent incidents were predominantly within family relationships not intimate relationships.**

**✎ All other Violence**

**Knife crime for under 25 year olds has seen a 2% reduction which suggests the SLP approach adopted to tackle serious youth violence is having an impact.**

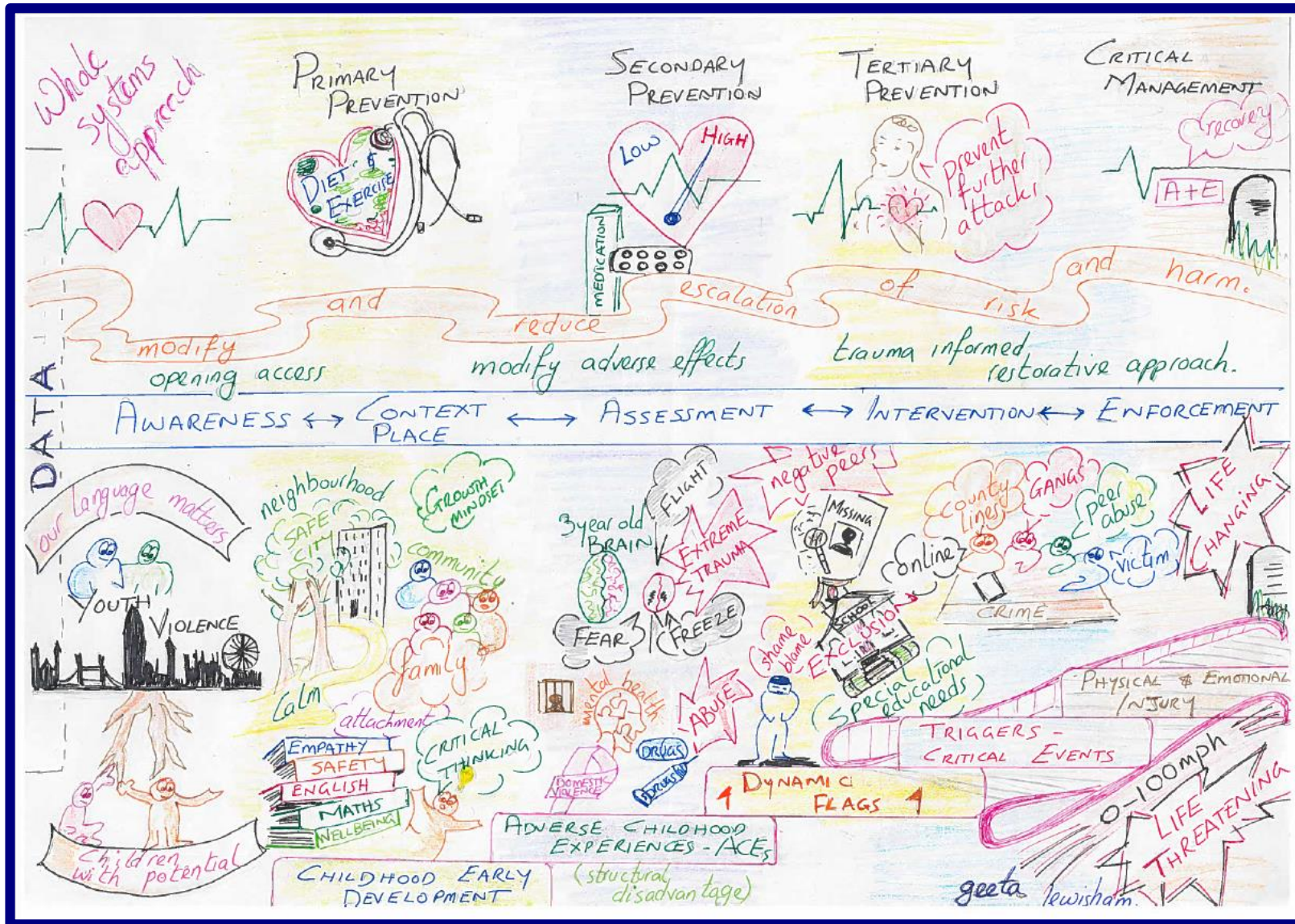
**✎ Peer on Peer Abuse / Violence**

**This was a specific focus in 2017 - 2018 with greater understanding of the drivers including Trafficking of Children to deal drugs and of exploitation both sexual and emotional. Considering these aspects together linking Missing, Exploitation, Trafficking & Serious Violence including Drug Dealing has enabled an approach focusing on safeguarding, Risk, Harm and Vulnerability. The issues relating to drug dealing in and out of London has been a significant driver of violence and harm to young people. With clear multi-agency grip, support and proactive approaches there is evidence of shift in these issues.**

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Whole Systems Approach to Youth Violence - Lewisham



### 3 Key Plans for 2018 - 19

Safer Lewisham Partnership is adopting an approach that challenges and ensures that issues are not normalised asking difficult questions to tackle the hardest issues.

During 2018-2019 the partnership will seek to answer 3 “Big Questions”:

1. How do we have less violence in our society?
2. How do we shape a safer place and space?
3. How do we understand and ensure negative bias is reflected upon and protected against?

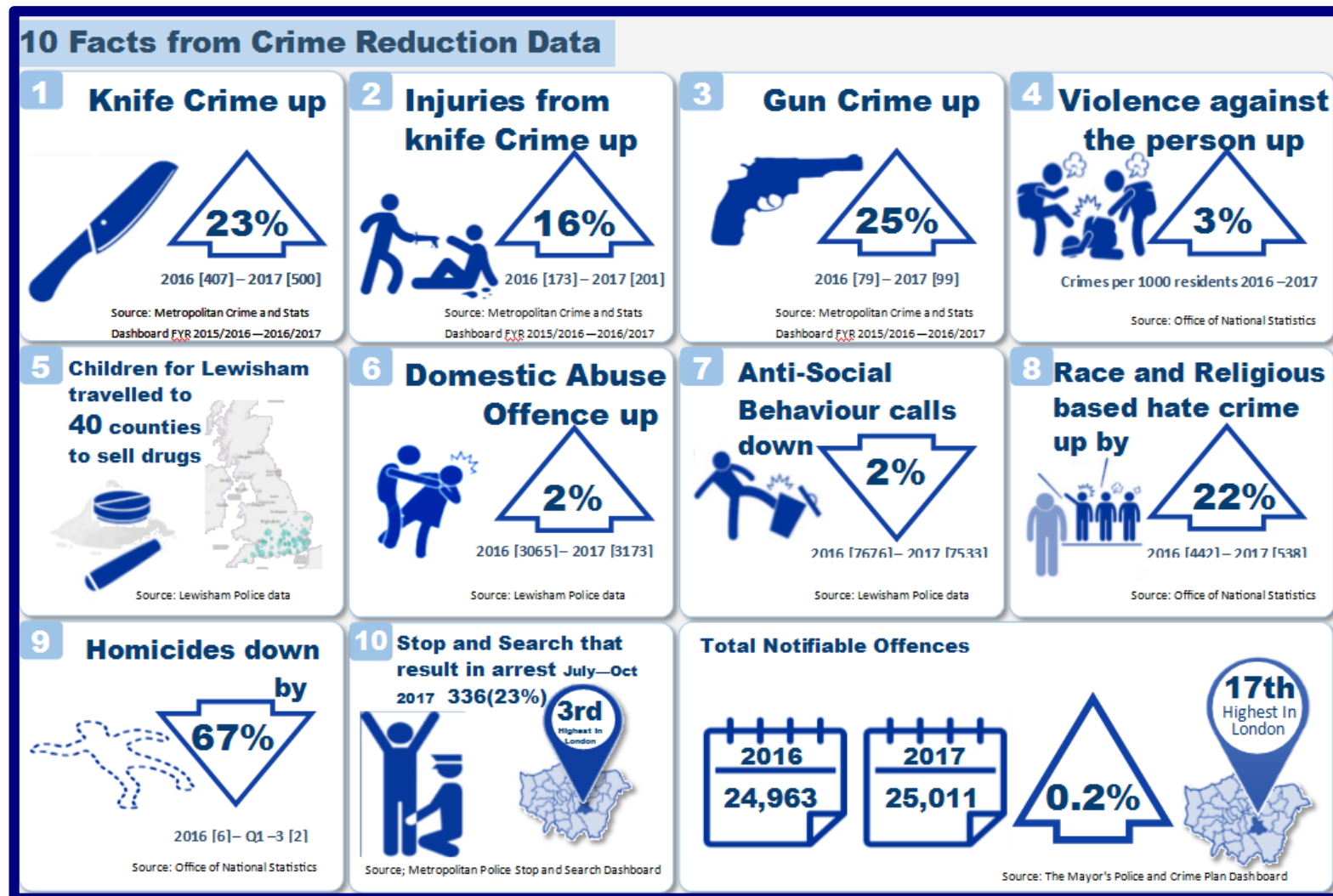
Further information on [A Safe Lewisham - A plan for 18-19](#)

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## 10 Key Facts – A Snapshot

The total notifiable offences has remained relatively static. Indicators linked to violence continue to be of concern for Lewisham and across London.



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**Partner Agency: National Probation Service – Lewisham and Southwark**  
**Board Member: Becky Canning**

**National Probation Service – Lewisham and Southwark are an active member of the main LSAB Safeguarding Adults Board.**

**The National Probation Service (NPS) is responsible for the following areas of work:**

- ✎ Advice to the Judiciary with regard to Sentencing and Parole decisions.**
- ✎ The management of High Risk Sexual and Violent Offenders.**
- ✎ Approved Premises.**
- ✎ Victim Contact Service.**
- ✎ Foreign National Offenders.**

**The National Probation Service is divided into six regions and Wales. NPS London is divided into 12 Local Delivery Units, each covering 2-3 London Boroughs. NPS Lewisham and Southwark is one of those clusters. In Lewisham the NPS currently manages approximately 800 cases, two thirds of whom are in custody and a third in the community.**

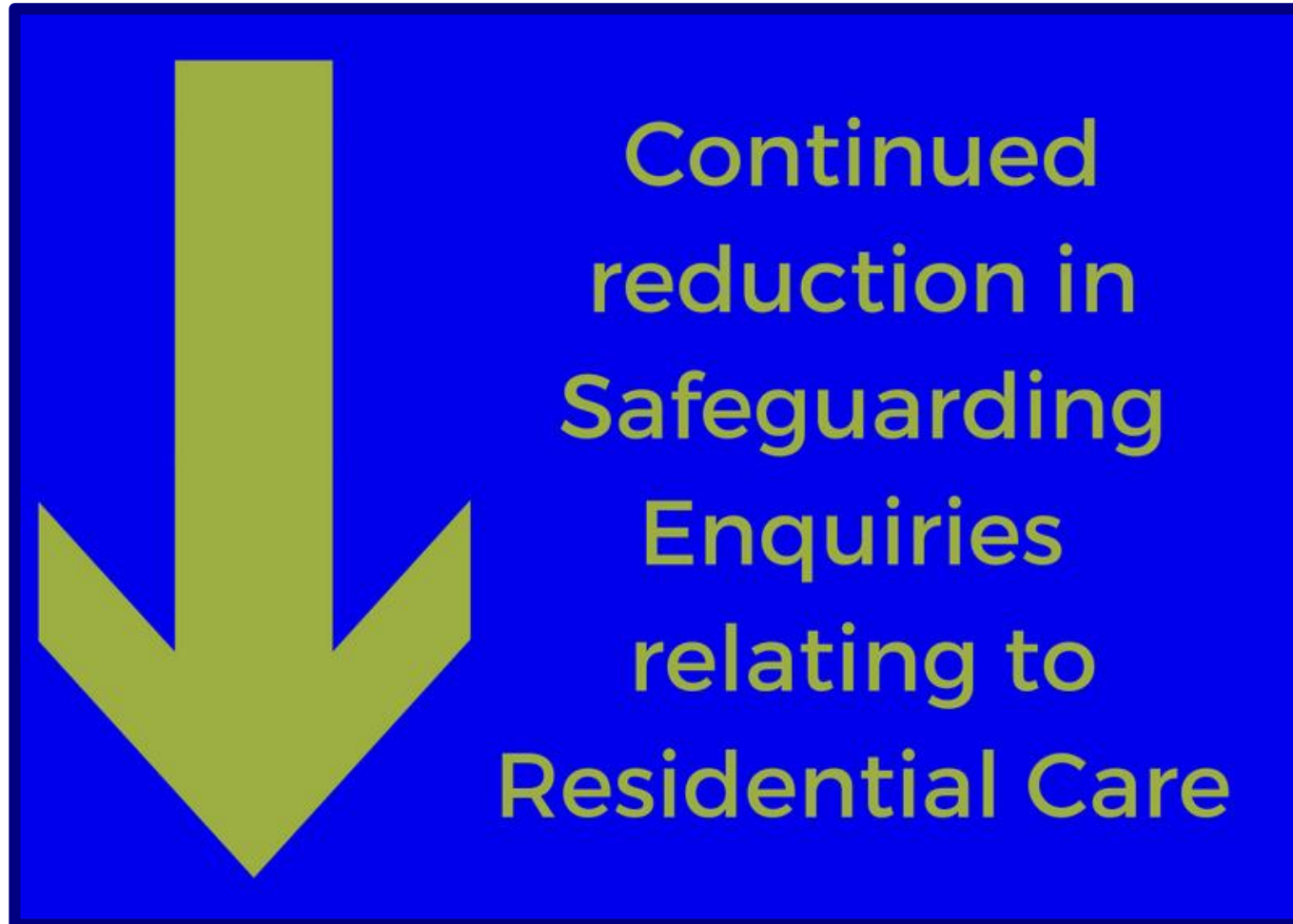
**NPS is committed to Safeguarding Adults and it contributes to protecting people at risk by undertaking the following:**

- ✎ All service users have a thorough assessment after they have been sentenced whether in custody or in the community. This assessment (OASys) provides a holistic picture of risks and the needs presented by each individual. Offenders may themselves be at risk; for example they may have learning difficulties or mental illness. They may also pose a risk to other at risk adults. Once the risk and needs are assessed, risk management and sentence plans are developed to address the issues identified in the assessment.**
- ✎ Multi-agency partnership working. NPS contributes to a range of Multi-Agency structures including Multi-Agency Public Protection Arrangements (MAPPA), Multi-Agency Risk Assessment Conference (MARAC), Care Plan Approach and other case conferences. The aim is to share information and ensure holistic management of an offender and that risk to others is minimised.**
- ✎ Senior Management participation in strategic boards including Lewisham Safeguarding Adults Board.**
- ✎ All NPS Staff, including administrative staff, are required to undertake basic Adult Safeguarding training in the form of an e-learning module. All practitioners are required to undertake more advanced Adult Safeguarding training in the form of face to face training. A new system is currently under development and in the future it will be possible to provide assurances that all staff have completed the required training.**

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- ✎ Develop Service User Engagement to ensure that their voices are heard and they help us to shape future services.
- ✎ Continue to improve the service we deliver with the aim of preventing victims by changing lives and therefore making our community safer.



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**Partner Agency: Metropolitan Police Service (MPS) - Lewisham**  
**Board Member: Andy Furphy**

**MPS – Lewisham, are a statutory member of the LSAB main Safeguarding Adult Board, LSAB Executive Group and an active and integral member of the LSAB Case Review Group.**

#### **Key Adult Safeguarding Plans 2018 - 19**

**The Mayor's Office for Police and Crime Plan 2017-2021 set the priorities as:**

- ✎ Violence against Women & Girls,**
- ✎ Keeping children & young people safe; &**
- ✎ Standing together against hatred, intolerance & extremism.**

#### **Adult Safeguarding Case Studies**

##### **Concern**

**Victim suffered demeaning abuse & was controlled constantly by their intimate partner. There was also an allegation of rape.**

##### **Response**

**The Officer assigned to lead the case met with victim in another borough & obtained a comprehensive statement.**

**In collaboration with the Sapphire Unit (whose primary role is the investigation of rapes & other serious sexual violence), a refuge placement was sought & victim was assigned a specialist support worker.**

**The suspect was arrested & assessment of evidence was undertaken. The Sapphire Unit gave an early indication that they were unlikely to progress the case in relation to the sexual offence allegation. The Officer assigned to the case continued to work with the Crown Prosecution Service (CPS) to charge the suspect with the offence of controlling or coercive behaviour in an intimate or family relationship under Section 76 of the Serious Crime Act 2015.**

##### **Outcome**

- ✎ Victim is safe.**
- ✎ The Suspect cannot contact the Victim & does not know where the Victim now resides.**
- ✎ Victim is working with a specialist support worker.**

✎ Officer assigned to the case awaits a charging decision from the CPS.

## Concern

Members of the public reported to police that they had witnessed a female being forced by two men into a car which had then driven off. The witnesses could provide only a partial number plate.

Later that day Suspect 2 had contacted the Missing Persons Unit to report that his missing female relative (reported by Suspect 2 earlier that day) had been located & was now at the family home.

## Response

A link between the two incidents was identified following enquiries that established the female reported as being bundled into a car was in fact the missing female relative.

Police attended the family home & found the female relative in a bedroom. Two of the victim's male relatives Suspect 1 & Suspect 2 who were also at the address & matched the description provided by witnesses. Suspects 1 & 2 were subsequently arrested for kidnap.

Initially, the victim provided a statement to police but later withdrew this. Police however, in association with the Crown Prosecution Service (CPS) continued with a victimless prosecution.

Following both suspects being remanded in custody, police in conjunction with H.M. Prison Service monitored both suspects telephones where it became very apparent they planned to harm the female relative when they were released. The suspects were also attempting to coerce other members of the family into persuading the victim not to attend court.

## Outcome

The victim was placed in a refuge outside of London. Arrangements were made to collect the victim each day to accompany her to court. The victim being supported to attend court meant that both suspects plead guilty & await sentencing.

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**Partner Agency: London Fire Brigade Lewisham (LFB) - Lewisham**  
**Board Member: Martin Corbett**

**London Fire Brigade Lewisham (LFB) Lewisham are an active member of the main Safeguarding Adults Board & LSAB Executive Group.**

#### **Key Adult Safeguarding Achievements 2017 - 2018**

- ✎ **Hoarding has been the leading concern resulting in a safeguarding referral. 57 concerns were raised, 35 (61%) involved hoarding, either as the only cause of concern or combined with other concerns such as mental health, limited mobility & poor living conditions. 12 (21%) of the concerns raised were related to mental health. LFB statistics show that those aged 60+ are at most risk. 20 of the 49 safeguarding concerns raised involved individuals in this age group.**
- ✎ **LFB Lewisham completed 2034 Home Fire Safety Visits (HFSV) from April 2017 to March 2018. 89% of these were for those most at risk in the borough, those with a higher risk of fire, less able to escape or respond to a fire/alarm (someone who smokes, has limited mobility or lives alone).**
- ✎ **Worked in partnership with the Safe And Independent Living Project. This new co-ordination initiative has improved the multi-agency response in the borough.**

#### **Key Adult Safeguarding Plans 2018 – 2019**

- ✎ **Continue to refer all safeguarding concerns. – Implementation of the LSAB Self-Neglect & Hoarding Strategy will enable an improved multi-agency response.**
- ✎ **Explore the use of New Cross Fire Station's free space as a community facility for our partners to use the space to launch a hoarding support group. - It is planned that this innovative community intervention will help to identify those that hoard in Lewisham. The support group will provide counselling & support to these individuals to reduce risk.**
- ✎ **Continue to encourage HFSV referrals from partners who come into contact with adults at risk in Lewisham.**
- ✎ **Promote specialist interventions to professionals i.e. smoke alarms for those with a hearing or sight impairment, arson letterboxes for potential victims of crime, flame retardant bedding, throws or nightwear for those identified as at higher risk of accidental fire in their home.**
- ✎ **Target identified at risk groups such as victims of domestic abuse, those with a memory problem and hoarders.**
- ✎ **Lewisham Firefighters will undertake training in partnership with the Violence against Women & Girls Forum and Alzheimer's Society - Dementia Friends.**

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**Partner Agency: London Ambulance Service (LAS) NHS Trust  
Board Member: Phillip Powell**

## **Pan-London Adult Safeguarding Statement 2017 - 2018**

**2017 - 2018 has been another busy year for the London Ambulance Service NHS Trust. We have seen an increase in incidents and an increase in Safeguarding Concerns raised by our staff. Safeguarding continues to be a priority for the Trust and we have this year recruited a full time administrator to assist with the increased workload.**

**During the year we have introduced two new policies Safeguarding Supervision and Chaperone Policy. We continue to provide annual safeguarding training to clinical staff which this year was delivered via e learning and reflected learning from Safeguarding Adult Reviews, Serious Case Reviews or audits undertaken.**

**The Trust has undertaken a number of quality audits throughout the year these include:**

- ✎ Auditing knowledge and retention of staff learning**
- ✎ Quality of concerns/referrals raised**
- ✎ Quality of training delivery**
- ✎ Modern slavery referrals**
- ✎ Child sexual abuse and child sexual exploitation**
- ✎ Adult sexual abuse**
- ✎ Child female genital mutilation**

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**University Hospital Lewisham  
completed**



**Deprivation of Liberty Safeguards  
Applications**

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**Partner Agency: Lewisham Safeguarding Children's Board**  
**Board Members: Nicky Pace & Adé Solarin**

**Lewisham Safeguarding Children's Board & Lewisham Safeguarding Adults Board work together to look at safeguarding which involves both adults and children.**

**The Independent Chairs of both boards meet regularly to inform priorities for this area of work.**

**Find out more about the work of Lewisham Safeguarding Children's Board on their [website](#).**

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<b>Healthier Communities Select Committee</b>		
Title	Information item: Blue badge applications	
Contributor	Mick Lear – Service Group Manager, Benefits	Item 8
Class	Part 1 (open)	9 October 2018

## 1. Background

A Blue Badge (BB) provides parking concessions for people with disabilities, allowing them (or whoever is driving with them) to park closer to shopping centres and other destinations. A permit can be used in any vehicle as long as the badge holder is present (whether driving or being driven). It is not assigned to a specific vehicle. In Lewisham, BBs are administered by a team of 1 manager and 3 staff within the Benefit Service who are part of the Customer Services Division. The regulations used are:

- Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 (SI 2000/682), as amended;
- Section 21 of the Chronically Sick and Disabled Persons Act 1970;
- The Blue Badge Scheme Local Authority Guidance (England) October 2014.

## 2. Entitlement

2.1 A person is automatically eligible for a BB if they are over 2 years old and meet at least one of the following criteria:

- receive the Higher Rate of the Mobility Component of DLA disability Living Allowance (HRMCDLA);
- are registered severely sight impaired or blind;
- receive a War Pensioners Mobility Supplement;
- receive a lump sum benefit from the Armed Forces and Reserve Forces Compensation Scheme and certified as having a permanent and substantial disability walking;
- receive 8 points or more under the 'moving around' activity of the mobility component of Personal Independence Payment (PIP)

2.2 The concession can be awarded following a medical examination if the applicant is:

- Over 2 years old and considerable difficult walking as a result of a disability;
- Drives a motor vehicle regularly, have a severe disability in both arms and are unable to operate a parking meter;
- Under 3 years old, with specific medical conditions which means they must be accompanied by or have nearby bulky medical equipment.

### 3. Process

Applicants will submit an application form with ID, proof of address, a current photograph and proof of qualifying entitlement eg DLA or PiP. Debit / credit card details are provided for the £10 administration fee for successful applications.

BBs are issued for up to 3 years after which applications must be renewed;

Applicants failing to qualify under the automatic eligibility criteria (2.1 above) are required to attend a mobility assessment with a qualified and independent occupational therapist who will determine whether or not they meet the qualifying criteria (2.2 above).

Once the BB is awarded the applicant is required to collect the concession in person.

### 4. Fraud prevention

A number of checks are undertaken throughout the application and award process including;

Applicants identity and residency is checked. BBs are only issued in person due to issues with postal delivery and theft as well as abuse of the scheme by family and friends – Over 250 BBs were uncollected and subsequently destroyed. Follow-up comments included;

*‘I didn’t want the badge, I’m housebound, my daughter applied to use it for shopping’*

*‘I never applied for this, it must be someone in my family. I don’t want it, please destroy it’*

*‘Can’t my carer come and collect it, we got it for her to use’*

### 5. Performance

The Blue badge service merged with the Freedom Pass and Taxicard schemes in 2008. All services were paper based with significant backlogs, the team then consisted of 8 FTE;

A document management system was introduced in 2009 allowing the teams to become paperless. This improved productivity and security of applicants private medical data;

A single holistic mobility assessment was introduced which is cost-effective and efficient for the applicant who may have applied for more than one concession;

The team now consists of 3 FTE, all services are on line and cases processed within 10 days; Telephone demand has reduced from over 12k calls in 2014 to 2.5k in 2017;

LB Barnet commissioned Lewisham to completely overhaul their Blue Badge service, including a review of all current caseloads in order to remove deceased and “gone aways”, creating a new contract and process for occupation therapists, a new on-line application form, retraining of all staff and developing a new suite of letters.

## 6. Changes

The department for Transport are proposing changes to the qualifying criteria to allow applications from those with the following non-physical disabilities.

The change in qualification is for any person who has an enduring and substantial disability the effect of which is that that person is unable to;

*i. walk;*

*ii. undertake any journey without it causing very considerable difficulty when walking;*

*iii. undertake any journey without there being a risk of very considerable harm to the health or safety of that person or any other person;*

*iv. follow a journey route without another person, assistance animal or orientation aid.*

It is likely there will be a significant impact for Lewisham, specifically in the following areas;

**Resource** - Caseload will increase significantly

**Revenue** – Income from parking charges will reduce

**Access** – Availability of disabled parking bays will be reduced.

Nationally, the findings suggest that there will be an increase in demand of 6% (53,000) in applications in the first year although locally we anticipate this being much higher at around 12%. Lewisham’s current caseload is 6,473 therefore we can anticipate an increase of at least 400 successful applications in the first year.

For further information, please contact John Bardens, Scrutiny Manager, on 02083149976.

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Badge Analysis Report - Start Date=01/04/2017, End Date=31/03/2018  
 BADGES ISSUED

Criteria	Total
TOTAL BADGES ISSUED	2066
Total Individual Badges Issued	2053
Total Organisation Badges Issued	13

Individual Badges Issued By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	7
Disability in both arms	0
Higher Rate Mobility Component of DLA	722
Moving Around PIP	483
Severe sight impairment (blind)	78
Walking Disability	760
War Pensioner's Mobility Supplement	3

Individual Badges Issued To New Applicants By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	7
Disability in both arms	0
Higher Rate Mobility Component of DLA	107
Moving Around PIP	195
Severe sight impairment (blind)	23
Walking Disability	325
War Pensioner's Mobility Supplement	0

Individual Badges Issued To Renewal Applicants By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	0
Disability in both arms	0
Higher Rate Mobility Component of DLA	615
Moving Around PIP	288
Severe sight impairment (blind)	55
Walking Disability	435
War Pensioner's Mobility Supplement	3

Individual Badges Issued Under The Walking Disability Criteria To New Applicants, By Assessment Type

Desk Based	128
Applicant's GP	0
No Assessment	2
Independant Mobility Assessor	195

Individual Badges Issued Under The Walking Disability Criteria To Renewal Applicants, By Assessment Type

Desk Based	230
Applicant's GP	0
No Assessment	9
Independant Mobility Assessor	196

NO FURTHER ASSESSMENT

Badge Holders With A Walking Disability Requiring No Reassessment At Renewal Application By Decision Maker

Team Leader	2
Independent Mobility Assessor	2410

CANCELLED BADGES

Badges Cancelled By Reason

Badge damaged	0
Failed	0
Badge lost	10
Incorrect details on badge	0
Replacement badge issued	86
Badge stolen	14
No longer eligible	3
Retracted	0
Badge misused	1
Badge holder changed name	1
Undeliverable	3
Badge holder deceased	357
Not Received	2

REFUSED BADGES



Badges Refused By Reason

Fraudulent application	0
Previous misuse	0
Payment not received	29
Did not meet the criteria	117
Duplicate application	25
Evidence not received	193
Withdrawn	15
Not resident in the LA	3

BADGES ON ISSUE

TOTAL BADGES ON ISSUE	5884
Total Individual Badges On Issue	5823
Total Organisation Badges On Issue	61

Total Individual Badges On Issue By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	17
Disability in both arms	1
Higher Rate Mobility Component of DLA	2477
Moving Around PIP	912
Severe sight impairment (blind)	217
Walking Disability	2192
War Pensioner's Mobility Supplement	7

Individual Badges Issued To New Applicants By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	17
Disability in both arms	0
Higher Rate Mobility Component of DLA	257
Moving Around PIP	432
Severe sight impairment (blind)	68
Walking Disability	832
War Pensioner's Mobility Supplement	3

Individual Badges Issued To Renewal Applicants By Eligibility Category

Armed and Reserve Forces Scheme	0
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Child under 3	0
Disability in both arms	1
Higher Rate Mobility Component of DLA	2220
Moving Around PIP	480
Severe sight impairment (blind)	149
Walking Disability	1360
War Pensioner's Mobility Supplement	4

Individual Badges Issued To New Applicants By Assessment Type

Desk Based	284
Applicant's GP	0
No Assessment	2
Independant Mobility Assessor	546

Individual Badges Issued To Renewal Applicants By Assessment Type

Desk Based	659
Applicant's GP	0
No Assessment	14
Independant Mobility Assessor	687

ONLINE APPLICATIONS

Online Applications Received For New Applicants By Eligibility Category

Armed and Reserve Forces Scheme	2
Child under 3	12
Disability in both arms	2
Higher Rate Mobility Component of DLA	190
Moving Around PIP	299
Severe sight impairment (blind)	41
Walking Disability	486
War Pensioner's Mobility Supplement	1

Online Applications Received For Renewal Applicants By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	0
Disability in both arms	0
Higher Rate Mobility Component of DLA	648

Moving Around PIP	311
Severe sight impairment (blind)	54
Walking Disability	458
War Pensioner's Mobility Supplement	3

Successful New Applications By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	7
Disability in both arms	0
Higher Rate Mobility Component of DLA	73
Moving Around PIP	166
Severe sight impairment (blind)	20
Walking Disability	275
War Pensioner's Mobility Supplement	0

Successful Renewal Applications By Eligibility Category

Armed and Reserve Forces Scheme	0
Child under 3	0
Disability in both arms	0
Higher Rate Mobility Component of DLA	591
Moving Around PIP	269
Severe sight impairment (blind)	52
Walking Disability	416
War Pensioner's Mobility Supplement	3

Unsuccessful New Applications By Eligibility Category

Armed and Reserve Forces Scheme	2
Child under 3	3
Disability in both arms	2
Higher Rate Mobility Component of DLA	74
Moving Around PIP	66
Severe sight impairment (blind)	11
Walking Disability	107
War Pensioner's Mobility Supplement	1

Unsuccessful Renewal Applications By Eligibility Category

Armed and Reserve Forces Scheme	0
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Child under 3	0
Disability in both arms	0
Higher Rate Mobility Component of DLA	15
Moving Around PIP	10
Severe sight impairment (blind)	0
Walking Disability	7
War Pensioner's Mobility Supplement	0

Application Rejection Rate

Unsuccessful Applications due to Improper Use

0

<b>Healthier Communities Select Committee</b>			
Title	Select Committee work programme		
Contributor	Scrutiny Manager	Item	9
Class	Part 1 (open)	9 October 2018	

## 1. Purpose

To advise Members of the proposed work programme for the 2018/19 municipal year and to decide on the agenda items for the next meeting.

## 2. Summary

- 2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 24 July 2018 and agreed a co-ordinated overview and scrutiny work programme. However, the work programme can be reviewed at each Select Committee meeting so that Members are able to include urgent, high priority items and remove items that are no longer a priority.

## 3. Recommendations

3.1 The Committee is asked to:

- note the work plan attached at **Appendix B** and discuss any issues arising from the programme;
- specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear about what they need to provide;
- review all forthcoming key decisions, attached at **Appendix C**, and consider any items for further scrutiny;

## 4. The work programme

- 4.1 The work programme for 2018/19 was agreed at the Committee's meeting on 27 June 2018.
- 4.2 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria.
- 4.3 The flow chart attached at **Appendix A** may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the Committee agrees to add additional item(s) because they are

urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

- 4.4 Items within each Select Committee work programme are linked to the Council's corporate priorities. Work is currently underway to develop a new corporate strategy, which will give corporate expression to the priorities of the new administration. Once developed, scrutiny work programmes can be adjusted to reflect the new corporate strategy and corporate priorities, if required. It is expected that the new strategy will be approved at full Council in November 2018.

## 5. The next meeting

- 5.1 The following reports are scheduled for the meeting on 3 December 2018:

<b>Agenda item</b>	<b>Review type</b>	<b>Link to Corporate Priority</b>	<b>Priority</b>
<b>Lewisham hospital update (systems resilience)</b>	Standard item	Active, healthy citizens	High
<b>Pathology services</b>	Standard item	Active, healthy citizens	High
<b>Partnership commissioning intentions</b>	Standard item	Active, healthy citizens	High
<b>Public health grant cuts consultation</b>	Standard item	Active, healthy citizens	High
<b>Leisure centre contract</b>	Standard item	Active, healthy citizens	Medium
<b>Community-based care</b>	Standard item	Active, healthy citizens	Medium

- 5.2 The Committee is asked to specify the information and analysis it would like to see in the reports for these items, based on the outcomes the Committee would like to achieve, so that officers are clear about what they need to provide for the next meeting.

## 6. Financial Implications

There are no financial implications arising from this report.

## 7. Legal Implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

## **8. Equalities Implications**

- 8.1 The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 8.2 The Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
  - advance equality of opportunity between people who share a protected characteristic and those who do not.
  - foster good relations between people who share a protected characteristic and those who do not.
- 8.3 There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

## **9. Date of next meeting**

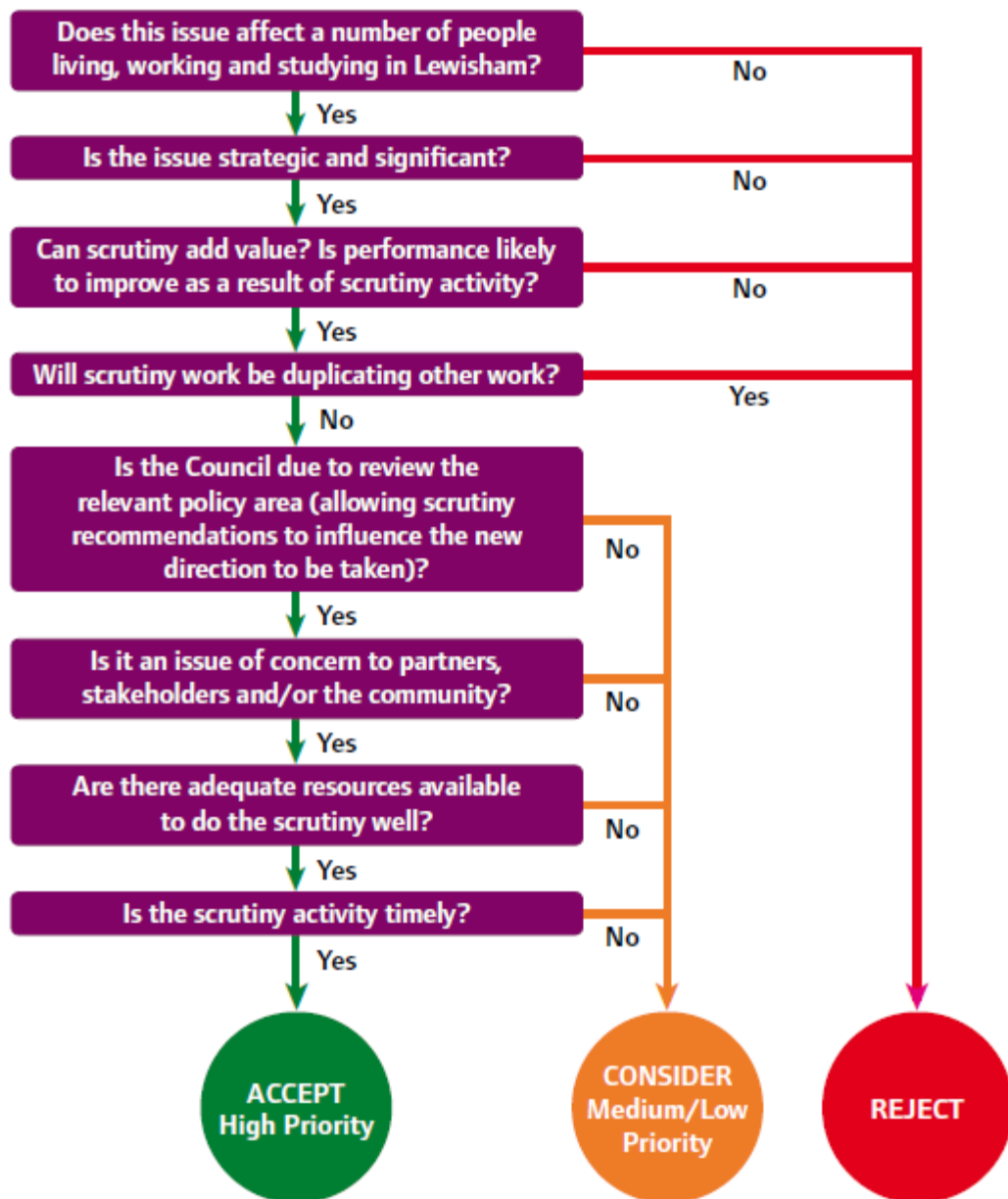
The date of the next meeting is Monday 3 December 2018.

### **Background Documents**

Lewisham Council's Constitution

Centre for Public Scrutiny: the Good Scrutiny Guide

## Scrutiny work programme – prioritisation process





Work item	Type of item	Priority	Strategic priority	Delivery deadline	27-Jun	04-Sep	09-Oct	03-Dec	16-Jan	11-Feb
Lewisham future programme	Standard item	High	CP9	Ongoing			Budget cuts			
Confirmation of Chair and Vice Chair	Constitutional req	High	CP9	June						
Select Committee work programme 2017/18	Constitutional req	High	CP9	June						
Sexual and reproductive health services	Standard item	Medium	CP9	June						
Public health grant cuts consultation	Standard item	High	CP9	September						
Draft LSL sexual health strategy	Standard item	High	CP9	September						
Healthwatch annual report	Standard item	Medium	CP9	September						
Overview of adult social care services	Information item	Medium	CP9	September						
TB prevention	Information item	Medium	CP9	September						
Improving access to and provision of primary care	Performance monitoring	High	CP9	October						
Adult safeguarding annual report	Standard item	High	CP9	October						
Pathology services	Information item	High	CP9	October						
Blue badge applications	Information item	Medium	CP9	October						
Partnership commissioning intentions	Standard item	High	CP9	December						
Public health grant cuts consultation	Standard item	High	CP9	December						
Lewisham hospital update (systems resilience)	Performance monitoring	High	CP9	December						
Pathology services	Standard item	High	CP9	December						
Community-based care	Standard item	High	CP9	December						
Leisure centre contract	Standard item	Medium	CP9	December						
Final LSL sexual health strategy	Standard item	High	CP9	January						
Public health annual report	Standard item	Medium	CP9	January						
Social prescribing in-depth review update	Policy development	Medium	CP9	January						
Adult learning Lewisham annual report	Standard item	Medium	CP9	February						
Delivery of the Lewisham Health & Wellbeing priorities	Standard item	High	CP9	February						

	Item completed
	Item on-going
	Item outstanding
	Proposed timeframe
	Item added

Meetings					
1)	Tuesday	27 June	4)	Thursday	3 December
2)	Thursday	4 September	6)	Tuesday	16 January
3)	Thursday	9 October	7)	Thursday	11 February

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## FORWARD PLAN OF KEY DECISIONS

### Forward Plan October 2018 - January 2019

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"\* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

June 2018	<b>Ethical Care Charter</b>	20/09/18 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Deputy Mayor		
August 2018	<b>Resettlement of Syrian Refugees</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member for		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Democracy, Refugees & Accountability		
August 2018	<b>SELCHP Contract Variation</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Church Grove Community Led Housing: Underwriting GLA Grant</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Paul Bell, Cabinet Member for Housing		
June 2018	<b>Lewisham Homes Governance Update</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Paul Bell, Cabinet Member for Housing		
May 2018	<b>Lewisham Homes Business Plan</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and		
August 2018	<b>Homes for Londoners Bid</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Paul Bell, Cabinet Member for Housing		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
June 2018	<b>20mph Boroughwide Speed Limit Update on Progress</b>	20/09/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Drumbeat School and ASD Service Instrument of Government</b>	20/09/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
August 2018	<b>The Oakbridge Federation School Instrument of Government</b>	20/09/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
August 2018	<b>Baring Primary School Instrument of Government</b>	20/09/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
August 2018	<b>Prevention , Inclusion and Public Health Commissioning</b>	20/09/18 Mayor and Cabinet	Aileen Buckton, Executive Director for		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
	<b>Team retender of 3 current services</b>		Community Services and Councillor Chris Best, Deputy Mayor		
August 2018	<b>Report by Local Government Ombudsman and Social Care Ombudsman</b>	20/09/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
August 2018	<b>Draft Lewisham Transport Strategy and Implementation Plan 2019-2041</b>	20/09/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Approval for the Procurement for the disposal of Organic Waste</b>	20/09/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
March 2018	<b>Laurence House Building Management System Upgrade Contract award</b>	02/10/18 Executive Director for Resources and Regeneration	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith		
May 2018	<b>Oracle Cloud Phase 2</b>	02/10/18	Janet Senior, Executive		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
		Executive Director for Resources and Regeneration	Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
May 2018	<b>Stillness School Kitchen and Dining Hall Contract</b>	02/10/18 Executive Director for Children and Young People	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
May 2018	<b>Amendments to the Constitution</b>	03/10/18 Council	Kath Nicholson, Head of Law and		
June 2018	<b>Members Remuneration</b>	03/10/18 Council	Kath Nicholson, Head of Law and Mayor Damien Egan, Mayor		
May 2018	<b>Secretary of State Approval Milford Towers</b>	03/10/18 Council	Janet Senior, Executive Director for Resources & Regeneration and		
August 2018	<b>Appointment of Council Representative to the Brent Knoll and Watergate Co-operative Trust</b>	03/10/18 Council	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
June 2018	<b>Adoption Statement of Purpose</b>	10/10/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
June 2018	<b>Fostering Statement of Purpose</b>	10/10/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
August 2018	<b>Precision Manufactured Housing Procurement Strategy</b>	10/10/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Paul Bell, Cabinet Member for Housing		
May 2018	<b>Response to Lewisham Poverty Commission</b>	10/10/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and		
August 2018	<b>Parks and Open Spaces Greening Fund</b>	10/10/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Private Sector Housing Mandatory Licensing</b>	10/10/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for		



<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
	<b>Extension</b>		Customer Services and Councillor Paul Bell, Cabinet Member for Housing		
August 2018	<b>Student Accomodation Commercial Waste Charges</b>	10/10/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Award of Highways Footway Contract</b>	10/10/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Award of Contract for Lewisham Stop Smoking Service</b>	10/10/18 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Deputy Mayor		
August 2018	<b>Ladywell Playtower Project Update and Approval of Changes to Original Proposal</b>	10/10/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Mayor Damien Egan, Mayor		
September 2018	<b>Regionalising Adoption Agencies</b>	10/10/18 Mayor and Cabinet	Sara Williams, Executive Director, Children and		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
September 2018	<b>Engaging Residents on Estate Developments</b>	10/10/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Paul Bell, Cabinet Member for Housing		
September 2018	<b>Financial Forecasts</b>	10/10/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Amanda De Ryk, Cabinet Member for Finance, Skills and Jobs (job share)		
August 2018	<b>Office Stationery Contract</b>	16/10/18 Executive Director for Resources and Regeneration	Janet Senior, Executive Director for Resources & Regeneration and Councillor Amanda De Ryk, Cabinet Member for Finance, Skills and Jobs (job share)		
August 2018	<b>Insurance Tender - Award of Insurance Contracts</b>	16/10/18 Executive Director for Resources and Regeneration	Janet Senior, Executive Director for Resources & Regeneration and Councillor Amanda De Ryk, Cabinet Member for Finance, Skills and Jobs (job share)		

**FORWARD PLAN – KEY DECISIONS**

<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
August 2018	<b>Award of Highways Resurfacing Contract</b>	31/10/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Sophie McGeevor, Cabinet Member for Parks, Neighbourhoods and Transport (job share)		
August 2018	<b>Cross Borough Procurement - Capital Letters</b>	21/11/18 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Paul Bell, Cabinet Member for Housing		
May 2018	<b>Lewisham Park CAA and Article 4 Direction</b>	21/11/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and		
August 2018	<b>Lewisham Strategic Heat Network Business Case</b>	21/11/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Mayor Damien Egan, Mayor		
June 2018	<b>Contract Award New Woodlands School</b>	04/12/18 Executive Director for Children and Young People	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
March 2018	<b>Demolition Contract Award for SEND school expansion projects</b>	04/12/18 Executive Director for Children and	Sara Williams, Executive Director, Children and Young People and		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
		Young People	Councillor Paul Maslin		
May 2018	<b>2 PCSA Contract Awards for Stage 1 of two SEND school expansion projects</b>	04/12/18 Executive Director for Children and Young People	Sara Williams, Executive Director, Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance		
August 2018	<b>Council Tax Reduction - Consultation 2019-20</b>	12/12/18 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Amanda De Ryk, Cabinet Member for Finance, Skills and Jobs (job share)		
August 2018	<b>Council Tax Reduction - Consultation 2019-20</b>	23/01/19 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Joe Dromey, Cabinet Member for Finance, Skills and Jobs (job share)		

**FORWARD PLAN – KEY DECISIONS**

<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>

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